

027
S176R
1941

REPORT
of
The Board of Directors
of the
Free Public Library
of
Salt Lake City



THE LIBRARY OF THE
FEB 3 1942
UNIVERSITY OF ILLINOIS

Year Ended December 31, 1941

027
S176R
1941
REPORT OF THE SECRETARY OF THE FREE
PUBLIC LIBRARY OF SALT LAKE CITY
FOR THE YEAR ENDING DECEMBER 31, 1941

Directors

CHARLES D. SMITH, *President*
(Term expires 1943)

MRS. A. J. GORHAM, *Secretary*
(Term expires 1944)

MRS. C. P. OVERFIELD
(Term expires 1942)

MRS. HOWARD C. MEANS
(Term expires 1944)

MRS. ANNIE WELLS CANNON
(Term expires 1943)

LELAND B. SWANER
(Term expires 1944)

GEORGE J. GIBSON
(Term expires 1942)

LEE K. NICHOLSON
(Term expires 1942)

DILWORTH S. WOOLLEY
(Term expires 1943)

Librarian

JULIA T. LYNCH

Assistant Librarian

ETHEL E. HOLMES

Administration Committee

Mr. Nicholson, *Chairman*

Mr. Woolley

Mr. Gibson

Finance Committee

Mrs. Gorham, *Chairman*

Mr. Swaner

Mr. Nicholson

Books, Rules and Children's Room Committee

Mrs. Cannon, *Chairman*

Mrs. Means

Mrs. Overfield

Main Library, 15 South State Street. Open every day in the year except New Year's Day, Memorial Day, July 4th, July 24th Labor Day, Thanksgiving Day and Christmas Day.

Hours: Week days, 9 A. M. to 10 P. M.

Sundays, 2 P. M. to 9 P. M.

Holidays, 9 A. M. to 9 P. M.

Branches

Chapman Branch, 577 South Eighth West Street

John D. Spencer Branch, 776 West First North Street

Hours: Week days, 2 P. M. to 9 P. M.

Sundays and Holidays closed.

Sprague Branch, 2131 South Eleventh East Street

Hours: Mondays through Fridays, 2 P. M. to 9 P. M.

Saturdays, 9:30 A. M. to 5:30 P. M.

Sundays and Holidays closed.

Neighborhood House Branch, 727 West First South Street. Open for circulation Mondays, Wednesdays and Fridays from 3 P. M. to 9 P. M.

DEPOSIT STATION

Waterloo Deposit Station, 316 Downingtown Avenue. Open for circulation Mondays, Tuesdays, Thursdays and Fridays from 3 P. M. to 5:30 P. M.

Salt Lake City, Utah,

January 8, 1942.

TO THE HONORABLE MAYOR AND
CITY COMMISSIONERS OF SALT LAKE CITY.

Gentlemen:

In behalf of the Board of Directors of the Public Library of Salt Lake City, the Annual Report of the Librarian is hereby presented, together with the estimated 1942 Budget for the Main Library and its Branches.

We wish to express to you our appreciation of the increased appropriation for the coming year. This will be used to good advantage, mainly for long-delayed salary increases. We also anticipate the necessity of several sizable capital expenditures, such as a new roof on the Main Library Building.

If Salt Lake City continues to grow, as we hope it will, we will very soon be faced with the need of enlarging our Library facilities, as our Stack Rooms are now very inadequate. This can be remedied either by enlarging our Main Library Building, or by the erection of an entirely new building.

As members of the Public Library Board, we shall continue to try to administer its affairs as efficiently and as economically as possible.

Very truly yours,

(Signed) CHARLES D. SMITH,
President.

(Signed) MRS. A. J. GORHAM,
Secretary.

Budget 1942

Salaries	\$ 63,588.00
Office Supplies	3,600.00
Binding and Rebinding	3,600.00
Periodicals	1,800.00
Catalog	204.00
Building Custodians' Salaries	7,932.00
Fuel and Janitor Supplies	1,404.00
Insurance	900.00
Collecting City Taxes	1,052.00
Repairs and Renewals	3,004.00
Books	12,000.00
Furniture and Fixtures	1,032.00
Rent and Sundries	504.00
Total	\$100,620.00

Salt Lake City, Utah,
January 1, 1942.

TO THE HONORABLE BOARD OF DIRECTORS
OF THE FREE PUBLIC LIBRARY OF SALT LAKE CITY.

I herewith submit my Annual Report for the year ending December 31, 1941.

Many interesting things have happened at the Library during the past year, even though we do not show an increase in circulation, owing chiefly to added employment. Our large circulation loss was in fiction, and there was one less day in 1941 for circulation. The average daily circulation for the year was 2,865, which was 17 less than in 1940.

Mrs. F. C. Schramm, who was a valuable member of the Board, resigned in February. Mr. Dilworth S. Woolley was appointed to her place.

We are grateful to Mr. Goggin, former Commissioner of Parks, for shrubs for the Main Library and the Chapman Branch, and soil for the lawn at Sprague Branch.

The Board of Education put a fence around their property at Jackson School, which improved conditions at the Spencer Branch.

At Waterloo Deposit Station, interior painting and cupboards, built by the owner, helped the appearance of that busy little Deposit Station.

Reading trends have shifted to meet war conditions. The large demand now is for technical books, and we are adding them as rapidly as possible.

The newspapers have been generous with publicity, giving us notices of our exhibits and publishing our weekly lists.

Our weekly broadcast "Your Public Library" over KDYL continues. Miss Block in charge with scripts written by Miss Block, Miss Devereux, Mrs. Worley and Mrs. Hecht.

Among our gifts for the year were Mrs. Schramm's gift of the works of John Sargent, R.A. A collection of 109 miscellaneous books from Mrs. George Dern, 75 volumes of music and miscellaneous books from the First Congregational Church. The Sprague Branch received 34 books from Mr. F. D. Ulmer. We received a total of 2,917 books during the year.

During the year 2,181 discarded books were mailed to people in small towns all over the State.

Further remarks are entered under department heads.

Circulation Department

MISS GERTRUDE CHAMBERLAIN IN CHARGE

The circulation for the year was 873,934, taken out by 67,129 card holders.

Books for electricians, radio technicians, builders, farmers, aviators, soldiers, sailors, welders, and how to do everything, are in endless demand.

Miss Devereux, in charge of mailing books out of town, reports 1,529 books mailed—a gain of 232 over the previous year. The great majority were sent to teachers, club women, and recreational readers in Utah. Books were sent to 14 other States, including Mississippi, Connecticut, Florida and New Hampshire. Most of these books were on Utah. A copy of the life of Jim Bridger was loaned to a small town in Kansas. Garden books were sent to a mining camp in Nevada, and books to help a Utah town plan a “Gay Nineties banquet.”

Mrs. Jacob reports 21,461 reserved postals sent—an increase of 8,444 over last year. The majority of these postals were for non-fiction.

The hospital work, in charge of Miss Isabel McLaughlin, reports a circulation of 26,578 books and magazines.

The Reading Room for the Blind, in charge of Mrs. Doris Whittier since the resignation in October of Mrs. Pearl Y. Bird, reports that the attendance at the readings for the year was 2,156. Braille books and Talking Books circulated number 5,970—an increase of 348 over last year.

Books are mailed to Nevada and Idaho, and to the blind all over Utah.

Reference Department

MRS. ORA LEE PARTHESIUS IN CHARGE

1941 has been eventful for this Department. It has gained needed map and pamphlet room, which will soon contain a new map case, as well as the new stack that is large enough for the miscellaneous and Government pamphlets, formerly shelved in different rooms. This pamphlet transfer has left ample shelving space for the crowded reference books. A new filing cabinet has been added for newspaper clippings on world subjects.

The Department had 818 more patrons, answered 3,002 more questions, circulated 325 more magazines than in 1940. The use of Utah books and clippings

increased with 2,667 and 426, respectively, and the demand for maps and pamphlets has been substantially greater.

The Department exhibit case has featured interesting collections and hobbies — locomotives, stamps and envelopes, photographs, cream pitchers, elephants, and rare china.

Reference work has included the usual club programs, out of the State queries on Utah history and background.

Valuable additions to the map and atlas division, in charge of Miss Adah Taft, were the Rand and McNally Atlas and Marketing Guide for 1941, and the Commercial and Library Atlas, with complete 1940 census figures, together with many loose-leaf maps of the States and Countries. Also, an interesting map of the territories of New Mexico and Utah, 1855 edition.

There were 170 maps added, making a total of 1,175.

Circulation of 1,586, with 1,846 used in the Reference Room.

The Pamphlet Division, in charge of Mrs. Helen Byars, numbers 32,907, pamphlets on various subjects from stamp collection to mushroom growing. There are many new booklets on National Defense treating the subject from air-raid precautions to hasty draft marriages.

The winged bulletin has displayed timely exhibits throughout the year.

The pamphlet boxes, placed in the main Reference Room, have done much to advertise to the public what we have, and added considerably to our increase in circulation. The circulation for the year was 11,861—an increase of 2,539.

Picture Collection

MISS GERTRUDE MCGRATH IN CHARGE

The moving of this department into a larger room in July adds greatly to the pleasure and convenience of the public, as well as to the efficiency of the work.

This department has had its most successful year, circulating 48,798 folios representing ~~22,465~~ 221,652 pictures.

A number of fine reproductions of famous paintings and fine arts books have been added and circulated.

The number of patrons who come to the Picture Department just to enjoy the pictures and books is most gratifying.

Mrs. Sawyer has remounted 6,715 pictures, and the collection is in excellent condition. Approximately 7,000 picture membership cards are in use.

Regular part-time help is the present urgent need.

Catalog Department

MISS ELSIE DICKERT IN CHARGE

During the year 9,804 books were cataloged, calling for approximately 57,000 cards written and filed.

Miss Louise Nesbitt, assistant, gave assistance to the libraries at the Recreation Center and the Army Library at Ft. Douglas, giving suggestions for the organization of their libraries.

A new gadget called the Life Extension Kit was purchased for covering cards with cellophane to preserve and keep them clean. The renewal of cards is a constant job, and we hope this will help solve the problem.

School Department

MISS MARGARET BLOCK IN CHARGE

We have 7,241 books in 19 elementary schools, not in easy walking distance to the Main Library or its Branches. These collections serve chiefly the younger children in the second, third and fourth grades. They provide recreational reading which supplements the school curriculum. The children use regular library membership cards, and even the little second graders understand the relationship between their classroom library and the "big library down town."

The 1941 circulation was 62,728 (for eight months of actual use), and represents a gain of 3,383 over the previous year.

During the year story telling programs were conducted in six of the schools, and two radio programs were given on children's reading for the Parent-Teachers' Association Broadcasts.

Each Summer all books are brought back to the Main Library for mending, and new books added.

Angela Ferris Children's Room

MRS. DOROTHY LYON IN CHARGE

The total circulation of books in the Angela Ferris Room during the year was 116,613. 37,613 were fiction and 78,650 classified—a gain of 1,134.

During the summer months books were sent to the Girl Scout Camp, the Brownie Camp, and to the Phi Delta Pi National Physical Education Sorority Camp for under-privileged girls.

For a period of six weeks during the summer months five hundred and fifty books sent from the library were circulated from the Douglas School under the supervision of Mrs. McArthur, one of the teachers.

The total circulation was 2,734.

Thirty-nine groups of children from the various city schools visited the Children's Room of the Main Library during the year and received instructions on the use of the library.

During Book Week, November 2-8, the library celebrated with a display of the new books, using as the theme "Forward with Books." Approximately nineteen hundred patrons, including parents, teachers and librarians, visited the Room to examine the books. Book lists were distributed to patrons to aid them in Christmas purchasing.

Each Saturday morning over KSL Radio Broadcasting Station the Junior League is sponsoring a fifteen minute dramatization of one of the juvenile classics. After each broadcast, the announcement is made that the program is sponsored by the Junior League, Salt Lake City Board of Education, and the Children's Department of the Public Library.

November 13th, the Children's Librarian and Miss Myrth Harvey, of the South High School, gave a fifteen minute broadcast on children's books. This program was sponsored by the Utah State Parent-Teachers' Association, and was the first of a series to be given during the year under the title "So Parents May Know."

Twenty-four Story Hours were held during the year—47 stories were told.

Branches

CHAPMAN BRANCH—MRS. FLORA MONTGOMERY,
Librarian

This Branch has had an active year, with a circulation of 71,068.

The Committee Room is used by three regular organizations which calls for five weekly meetings and one monthly meeting, also special meetings and is in almost constant use.

The old fence East of the building was taken down, and shrubs, given us by the City, planted, and a new pavement on the driveway put down.

An addition of 747 new books were much appreciated.

SPRAGUE BRANCH—MRS. ELEANOR C. BARTLETT,
Librarian

The two meeting rooms at this Branch have been in constant use by community organizations, including The American Legion Auxiliary, The Pigeon Club, Forest Parent-Teachers' Association, The Postal Auxiliary, The Delphian Group, Women's Democratic Club, and Red Cross Work.

Repairs on the building caused by cracks were made, and a new pavement on the parking laid.

We show a decrease in circulation, chiefly in fiction. Reference work has increased, as well as an increase in technical and historical books.

SPENCER BRANCH—MRS. LYDIA WILLIAMSON,
Librarian

With a circulation of 69,975, a gain of 380, a busy year ends.

School classes from the Jackson School, held in the library, were discontinued in June, but did not decrease the circulation.

The Friends of the Library, organized during the year, is a thriving group of women who are adding to the membership every month.

In co-operation with the teachers and pupils of the Jackson School, a playlet was given at the luncheon of the Annual Meeting of the Utah Library Association.

The new fence between the Jackson School and the Library, put in by the Board of Education, keeps the children from making a path across the lawn.

NEIGHBORHOOD HOUSE SUB-BRANCH

MRS. MARY W. BERG IN CHARGE

This small Branch had an increase of 1,148.

A story-telling hour was conducted during June, July and August.

Miss King, Supervisor of the Neighborhood House, donated to the Library the following magazines: Life, Time, Jack & Jill, and Reader's Digest.

The new sign made by the Handicraft Class is much admired.

The Plant

Many improvements were made during the year. The staff locker room was completely renovated, new plumbing added, new linoleum laid, the woodwork painted and lockers repaired.

The Picture Department was moved into the Committee Room, new lights installed, a picture case added, new shelving built.

In the Reference Department the pamphlets were moved into the room formerly used by the Picture Department, with a new steel stack and new lights.

A fire escape was added, and the fire doors repaired.

At the Branches the exterior woodwork was painted, all heating plants put in good working condition. A stoker was bought for the Spencer Branch, and all valves on the radiators repaired.

Our one crying need is added room for books in the stack room in the circulation Department. There is not an inch of room left. The crowded condition in this Department is a serious handicap to efficient work.

The Staff

During the year the following members of the staff resigned: Mrs. Helen Harris Marks, who was married and moved to Los Angeles. We have, in her place, Mrs. Harriet Johnson. Mrs. Dorothy Thompson O'Brien, of the Children's Department, moved to Idaho. Miss Mary Weight was appointed to fill the vacancy. Mrs. Pearl Y. Bird, who had been with us since 1928, resigned, and we were very fortunate in getting Mrs. Doris Whittier in her place.

Mr. Willis Sexton, our special watchman, was killed by an automobile on December 23rd. Mr. Eugene Green was appointed in his place.

The staff responded one hundred per cent to the Community Chest Drive.

Miss Ines Bocco was married and is now Mrs. Eugene Hecht.

During the year the staff was entertained by the staff of the University of Utah, and our staff enter-

tained the Library Board and the staff of the University Library. The Staff Organization was in charge of the tea, which was given at the Town Club.

It is hard to express the sincere appreciation I feel for the perfect co-operation received from all members of the staff. Their loyalty and generous service—ever ready to meet any emergency. Many are the expressions I received from our patrons for the gracious, willing service they receive.

To each member of the Library Board I wish to extend my sincere appreciation for the time and interest they have so generously given to library problems. Without the help they have given, the work could not go on successfully.

And to the City Commission, who have come to our aid when we needed added help, my sincere thanks.

Respectfully submitted,

JULIA T. LYNCH,
Librarian.



Library Statistics According to Form Suggested by American Library Association



Annual Report for year ending December 31. 1941.

PUBLIC LIBRARY

JULIA T. LYNCH, *Librarian*

Population served—150,000 (Estimated)

Free for lending	Free for reference
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Total number of agencies 30, consisting of Main Library, 3 branches, occupying separate buildings, 1 sub-station, 19 Schools, 1 Deposit Station and 5 Hospitals.

Numbers of days open during year (Central Library)	357
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Hours open each week for lending (Central Library)	72
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Hours open each week for reading (Central Library)	85
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Total number of Staff—42 full time; 19 part-time (Including janitors)

Total valuation of library property.....	\$236,400.00
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Increase

Number of volumes at beginning of year....	193,543
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Number of volumes added during year by purchase	6,841
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Number of volumes added during year by gift and exchange	2,747
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Number of volumes added during year by binding material not otherwise counted....	347
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Number of volumes found, previously reported missing	215
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Number of volumes lost or withdrawn during year	3,082
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Total number at end of year	200,611
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Number of pamphlets at beginning of year....	31,988
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Number of pamphlets added during year....	1,618
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Number of pamphlets withdrawn during year	699
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Total number of pamphlets at end of year....	32,907
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Number of maps added during year.....	170
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Total number of maps at end of year.....	1,175
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Number of plates added during year.....	4,809
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Total number of plates at end of year.....	43,669
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Number of clippings added during year....	736
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Total number of clippings at end of year....	1,531
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Use

	<i>Adult</i>	<i>Juvenile</i>	<i>Total</i>
Total recorded use	854,471	364,810	1,219,281
Total number of volumes lent for home use	584,031	289,903	873,934
Total number of volumes fiction lent for home use	337,798	115,456	453,254
Number of sets of prints lent for home use....			48,798
Number of meetings in Committee Rooms.....			1,008
Number of publications			1

Registration

	<i>Adult</i>	<i>Juvenile</i>	<i>Total</i>
Number of registered borrow- ers during year	5335	2,707	8,042
Total number of registered borrowers.....			67,129
Registration period			5 years
Number of periodicals (Including newspapers) Cop- ies 632; Titles 553 (Main Library)			
Number of persons using library for read- ing and study			345,347
Total figures of attendance in reading rooms			2,039,736

Finance

UNIVERSITY OF ILLINOIS RECEIPTS FROM

Local Taxation	\$90,000.00
Fines, etc.	5,423.37
Balance on hand Jan. 1, 1941	769.75
 Total	 \$96,193.12

PAYMENT FOR

Books	\$ 11,494.36
Periodicals	1,667.60
Binding and Rebinding	3,994.00
Salaries, Library service	59,820.88
Salaries, other service	7,848.63
Taxes	959.62
Insurance	920.79
Rent	300.00
Heat	1,142.35
Other maintenance	7,625.23
 Total	 \$95,773.46

Balance on hand January 1, 1942.....	\$419.66
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REPORT
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The Board of Directors
of the
Free Public Library
of
Salt Lake City



THE LIBRARY OF THE
FEB 24 1943
UNIVERSITY OF UTAH

Year Ended December 31, 1942

REPORT OF THE SECRETARY OF THE FREE PUBLIC LIBRARY OF SALT LAKE CITY FOR THE YEAR ENDED DECEMBER 31, 1942.

Directors

JACOB A. KAHN, *President*

(Term expires 1943)

MRS. H. C. MEANS, *Secretary*

(Term expires 1944)

MRS. C. P. OVERFIELD

(Term expires 1945)

GEORGE J. GIBSON

(Term expires 1945)

LEE K. NICHOLSON

(Term expires 1945)

MRS. F. C. SCHRAMM

(Term expires 1944)

LELAND SWANER

(Term expires 1944)

EDGAR BERING

(Term expires 1943)

EDWARD T. BROWN

(Term expires 1943)

Librarian

JULIA T. LYNCH

Assistant Librarian

ETHEL E. HOLMES

Administration Committee

Mr. Nicholson, *Chairman*

Mrs. Overfield

Mr. Brown

Finance Committee

Mr. Swaner, *Chairman*

Mrs. Schramm

Mr. Bering

Rules Committee

Mrs. Means, *Chairman*

Mr. Nicholson

Mr. Gibson

Book Committee

Mr. Gibson, *Chairman*

Mrs. Means

Mr. Brown

Children's Committee

Mrs. Overfield, *Chairman*

Mrs. Means

Mrs. Schramm

Main Library, 15 South State Street. Open every day in the year except New Year's Day, Lincoln's Birthday, Washington's Birthday, Memorial Day, July 4th, July 24th, Labor Day, Columbus Day, Armistice Day, Thanksgiving Day and Christmas Day.

HOURS

Week days, 9 A. M. to 10 P. M.

Sundays, 2 P. M. to 9 P. M.

Holidays closed.

Branches

Chapman Branch, 577 South Eighth West Street

John D. Spencer Branch, 776 West First North Street

Hours—Week days, 2 P. M. to 9 P. M.

Sundays and Holidays, closed.

Sprague Branch, 2131 South Eleventh East Street

Hours—Mondays through Fridays, 2 P. M. to 9 P. M.

Saturdays, 9 A. M. to 5:30 P. M.

Sundays and Holidays, closed.

Neighborhood House Branch, 727 West First South Street. Open for circulation Mondays, Wednesdays and Fridays from 3 P. M. to 9 P. M.

Deposit Station

Waterloo Deposit Station, 316 Downingtown Avenue. Open for circulation Mondays, Tuesdays, Thursdays and Fridays from 3 P. M. to 5:30 P. M.

Salt Lake City, Utah

January 8, 1943

TO THE HONORABLE MAYOR AND
CITY COMMISSIONERS OF SALT LAKE CITY.

Gentlemen:

In behalf of the Board of Directors of the Public Library of Salt Lake City, we hereby submit the Annual Report of the Librarian, and also an estimated budget for 1943, covering the Main Library and its Branches.

We appreciate the Commission's having given us an appropriation equal to the one of the previous year. We will continue to render adequate service, and use this fund to the best possible advantage.

Yours very respectfully,

(Signed) JACOB A. KAHN,
President.

(Signed) MRS. HOWARD C. MEANS,
Secretary

Budget 1943

Salaries	\$ 63,948.00
Custodians' Salaries	8,592.00
Periodicals	324.00
Books	12,480.00
Binding and Rebinding	4,380.00
Catalog	312.00
Office Supplies	3,996.00
Sundries	312.00
Rent	300.00
Periodical List	1,500.00
Fuel and Janitor Supplies	1,848.00
Insurance	900.00
Collecting City Taxes	1,044.00
Repairs and Renewals	3,528.00
Furniture and Fixtures	1,360.00
Total	<u>\$104,824.00</u>

TO THE HONORABLE BOARD OF DIRECTORS
OF THE FREE PUBLIC LIBRARY OF SALT LAKE CITY:

I herewith submit my Annual Report for the year ended December 31, 1942.

It has been a year of changes all along the line, adjusting the Library to the war, and trying to keep a staff and get equipment.

There have been several changes on our Library Board. In July, Mrs. A. J. Gorham, who had been a valued member of the Board since 1911, resigned. Mr. Dilworth Woolley resigned to go into the Army. In September, Mrs. Annie Wells Cannon died. She had been active as a Board Member since 1918. Then came October, and Mr. Charles D. Smith, President of the Board, resigned to join the Army.

We have been most fortunate in the Members who were appointed to fill the vacancies. Two former Board Members came back — Mrs. F. C. Schramm and Mr. Jacob Kahn, and the two new Members are Mr. E. T. Brown and Mr. Edgar Bering.

War emergency stations were opened at the Chapman and John D. Spencer Branches, and many training classes were held during the year.

An interesting exhibit was shown in the Library — How the Gallup Poll is made.

Of the 10,100 books accessioned during the year many were technical books, both in the Circulating and Reference Departments, all of which are in constant demand.

We wish to thank the Newspapers for the publicity they have given us, publishing the weekly lists and several interesting stories.

The weekly Broadcast "Your Public Library" is still on the air. Miss Block is in charge, with scripts written by Miss Block, Miss Devereux, Mrs. Worley, Mrs. Johnson, and Miss Mary Winn Critchlow.

During the year 1,691 of our discarded books have been mailed, on request, to people on farms, ranches and small towns.

Further remarks are entered under Department Heads.

Circulation Department
MISS GERTRUDE CHAMBERLAIN IN CHARGE

While there has been a decided decrease in our circulation, we still feel we have done all that was possible to aid in the preparation for the war,

meeting all calls from war departments and getting for them all books for which they asked. Miss Chamberlain was on leave of absence for seven months, so her work has been carried on by other members of the staff.

The circulation for the year was 803,873, drawn by 65,089 borrowers. Miss Devereux, who is in charge of the Mailing Department, mailed 1,052 books to out-of-town patrons, 41 of which were inter-library loans. Books were sent to Idaho, Wyoming, Nevada, California and Texas, and cover a wide range of subjects from meat cutting to appreciation of sculpture, and are borrowed by a varied collection of people—teachers, farmers, club women, the Artist Maynard Dixon, and even a prisoner in the penitentiary.

The hospital work, in charge of Miss Isabel McLaughlin, loaned 29,401 books and magazines, visiting five hospitals each week.

Mrs. Effie Jacobs, in charge of the reserve postals, reports 13,580 sent. The large proportion of reservations this year were for non-fiction.

The Reading Room for the Blind, Mrs. Doris Whittier, Supervisor, had an interesting year, with an attendance at the readings held four days each week of 2,086, and a circulation of 7,191 books. Of these, 1,395 were in Braille and 5,796 were Talking Books.

A radio-phonograph was given to the Reading Room by Mrs. Reichart.

Reference Department

MRS. ORA LEE PARTHESIUS IN CHARGE

War activities have slowed the work of the Department. The discontinuance of the Works Progress Administration's historical projects has greatly decreased the number of questions answered. However, there have been an increased number of out-of-town queries for war and statistical information, and from the Army Camps. The World clippings finally decided several timely questions. There has been a decided tendency to use the Reference Room for "resting, relaxing, and reading," rather than for circulation.

However, the one small reading room has had 581 groups and organizations during 1942, and the usual large groups of school children have come, with their teachers, to see the "largest book in the Library"—Audubon Bird Book.

The Department of Streets and Public Improvements, and the Water Department of Salt Lake City, very kindly presented us with personally written

sketches of the work of their respective Departments, and pamphlet copies were made of these sketches and distributed to the Branches. They have been extremely helpful in reference work.

Mrs. Parthesius compiled a valuable book "Sketches of Utah Authors," collected from original letters written by the authors.

Miss Taft compiled an interesting booklet, "Historical Notes on the Salt Lake Free Public Library." Copies have been given to the members of the Library Board and cataloged for the pamphlet collection and for the Utah Section. Also, "Times and Seasons," bound volumes of a Utah periodical, has been indexed.

Pamphlet Division

MRS. HELEN BYARS IN CHARGE

During the year, the Pamphlet Department set aside several shelves in the Pamphlet Room for War Service Information. Several hundred pamphlets containing information concerning all branches of the service—all kinds of war work and information concerning the war on all fronts were placed on these shelves. Miss Hetty White, from the Works Progress Administration, was in charge of this service.

Among the pamphlets received this year was a new group on vocations. These have been very widely used, especially by people interested in war work. They have also proved very valuable as a guide to students.

Valuable pamphlets were also received, published by the Government on the war. Publications of all the new war agencies created in this emergency have been received and added to the War Service Information Section. These, too, were of great value.

The first pamphlet inventory in nearly twenty years was started this year. The inventory was very nearly completed by Mrs. Byars before she left on leave. It will be entirely completed by February, 1943. Many pamphlets were discovered missing during this check-up. The total number of pamphlets now on hand is 15,124.

Maps and Atlas Division

MISS ADAH TAFT IN CHARGE

This has been an interesting year in the Map Department. Although map-makers are putting out few new maps, the colorful and instructive maps of

the War Zones, drawn by C. H. Owens, Los Angeles Times Staff Artist, and printed in The Salt Lake Tribune, have been mounted and used as display maps on the bulletin board, causing requests by the public for the circulation of same.

The motality and racial maps of the American History Series, European Beginnings in America; Colonial Commerce and Products, and Growth of the Great West, have been added to our collection. This series is very popular with the teachers.

One hundred and twenty-two maps were added in 1942, making a total of 1,286.

Circulation 1,187, and maps used in Reference Room 1,619.

Picture Department

MISS GERTRUDE McGRATH IN CHARGE

The Picture Department has had a highly successful year. The number of patrons is now approximately 8,500, and we had a small yearly increase in the circulation of folios. The pictures are in excellent condition. A new built-in cupboard and one cabinet have been added. A fluorescent lighting system has been installed and is most satisfactory, and the insulation of the roof has added greatly to the comfort. A number of Fine Arts books and prints have been added and extensively used. The new part-time boy, Gail Chugg, is proving efficient and willing, and fills a long felt want, giving Mrs. Sawyer and Miss McGrath much needed time for classifying, cataloging and advance work.

Catalog Department

MISS ELSIE DICKERT IN CHARGE

This year, 10,188 volumes were cataloged, with 43,944 cards written and filed.

Miss Louise Nesbitt, Assistant Cataloger, resigned in October to take charge of the Library at Camp Beale, California. Mrs. Elsie Worley took Miss Nesbitt's place.

School Department

MISS MARGARET BLOCK IN CHARGE

Books are still being sent to 19 elementary schools not in easy walking distance to the Main Library or its Branches.

This year \$700.00 worth of books were added to this Collection.

The growth of the libraries in the Public Schools has cut the circulation of this Department, but the circulation of 58,353 has been worth while.

Angela Ferris Children's Room

MRS. DOROTHY LYON, LIBRARIAN

The total circulation for the year was 117,416. Of these 36,991 were fiction, 80,425 classified—a gain of 803 over last year.

There were 1,265 new books added to this Department.

Twenty-one groups of children, Girl Scout troops and Brownie Packs, visited the children's Room and were much interested in seeing all the different things they could find in the Library.

Book Week, November 15-21, was observed and many new books were on display.

The Broadcasts over KSL, sponsored by the Junior League, are still given each Saturday morning.

During the Summer months books were sent to the Girl Scout Camp, Camp Cloud Rim, The Brownie Camp at Mountain Dell Creek, and the Boy Scout Wigwam in Mill Creek Canyon. All books were returned in good condition.

Branches

CHAPMAN BRANCH

MRS. FLORA MONTGOMERY, LIBRARIAN

This Branch is a busy place with many activities going on in the Lecture Room—The Chapman Branch Club, First Aid Classes and Nutrition Classes.

Shelving has been built in the Lecture Room, and the room has been re-decorated.

Many pupils of Miss Brown at Hawthorne School, Miss Reeves at Riley School, and pupils from Jordan Junior High School have visited the Library.

SPRAGUE BRANCH

MRS. ELEANOR BARTLETT, LIBRARIAN

MISS AURELIA BENNION, ACTING LIBRARIAN

This Branch has been used extensively during the year by local clubs. Nutrition and First Aid Classes, and Committee Meetings. Also meetings of the American Legion Auxiliary, Business and Professional Women's Club, Democratic Women, and Parent-Teachers' Association.

Mrs. Bartlett, Librarian of the Branch since 1920 resigned October 1st. At the luncheon given in her honor by the Sugar House Chamber of Commerce, material for a drinking fountain, to be placed in front of the Sprague Branch, was pledged to Mrs. Bartlett.

Space is given in the Sugar House Bulletin for news from the Library, with publication of book lists and short book reviews.

JOHN D. SPENCER BRANCH
MRS. LYDIA S. WILLIAMSON, LIBRARIAN

Cooperative relations continue with the Jackson School, notwithstanding the discontinuation of the School library classes.

Miss Wright and Miss Dalby of the Jackson High School have each conducted a project using 200 books from the Branch Library.

We have been pleased to welcome boys from the Navy who are home on furlough, and who have used the Library since childhood.

Mrs. Williamson's son is with the Army in Alaska, and the custodian, Mr. Selley, also has a son in the army.

NEIGHBORHOOD SUB-BRANCH
MISS RACHEL O. CONNOR IN CHARGE

This small Branch has not been as busy as it was last year, but does fill a need in that locality.

The circulation for the year was 8,402.

The Plant

A number of repairs to the buildings were made during the year. At the Main Library a new insulated roof was put on the flat roof at the back of the building, also new guttering around the building. The roof has made a great improvement in the temperature upstairs during both summer and winter.

All buildings were cleaned, and small necessary repairs made. A new flag pole was put up at the Main Library and a new Flag was purchased, also a Utah State Flag.

Additional fluorescent lights were installed in the Picture Department, and a new filing case bought.

At Chapman Branch, the basement windows were repaired, the Lecture Room redecorated and shelving built for the storage of books for the Blind.

At the Sprague Branch, some painting of walls was done and new signs painted on the doors.

We still have the same old need for more room, which each year grows more necessary, and some way must be found to relieve this condition.

Respectfully submitted,
JULIA T. LYNCH
Librarian

The Staff

Two salary raises were given the staff members during the year—one raise to the engineer force.

The following staff members resigned: Mrs. Mary E. Berg, from the Neighborhood House; Miss Katherine Field, from the Sprague Branch, to go into nurses training; Mrs. Carol Nicholson, whose husband is in the Navy; Mrs. Katherine Ellefsen, from the Children's Department; Mary Louise Richards, to go into an Army Library; Mrs. Bartlett, Librarian at the Sprague Branch; Miss Louise Nesbitt went to the Camp Library at Camp Beale, California. Miss Chamberlain did not return at the end of her sick leave in December. She had been with the Library since 1918. We hope for her speedy recovery.

Several members of the staff have been very ill. Three were in the hospital and three out on sick leaves. Most of them are back on duty.

The new members of the staff are Mrs. Naffziger. Mary Winn Critchlow, and Kareen Jordan.

The staff contributed to the Navy Fund, all are signed up for War Bonds, and contributed 100 per cent to the War Chest, and a number are doing war work with the Red Cross or U. S. O.

I wish to extend to the City Commission my sincere appreciation for their consideration to the Library's requests, also to Mr. Ray Christensen, City Attorney, for his legal help.

The Library Board has helped in every way to make a hard year less difficult. They have always stood ready to do anything possible to help the Library; and to the staff, who have made the success of the past year possible, I wish to express my appreciation for their ever faithful service, both to our patrons and to me.

Respectfully submitted,

JULIA T. LYNCH
Librarian

Library Statistics According to Form Suggested by American Library Association

Annual Report for year ending December 31, 1942.

PUBLIC LIBRARY

JULIA T. LYNCH, *Librarian*

Population served—175,000 (Estimated)

Free for Lending Free for Reference

Total number of agencies—30, consisting of Main Library, 3 Branches, occupying separate buildings, 1 sub-station, 19 schools, 1 Deposit Station and 5 hospitals.

Number of days open during year (Central Library) 353

Hours open each week for lending (Central Library) 72

Hours open each week for reading (Central Library) 85

Total number of staff—39 full time; 21 part time (including janitors)

Total valuation of library property.....\$236,400.00

Increase

Number of volumes at beginning of year..... 200,611

Number of volumes added during year by purchase 7,075

Number of volumes added during year by gift and exchange 2,519

Number of volumes added during year by binding material not otherwise counted 354

Number of volumes found, previously reported missing 152

Number of volumes lost or withdrawn during year 3,010

Total number at end of year..... 207,701

Number of pamphlets at beginning of year 32,907

Number of pamphlets added during year..... 1,766

Number of pamphlets withdrawn during year 19,549

Total number of pamphlets at end of year..... 15,124

Number of maps added during year..... 122

Total number of maps at end of year..... 1,297

Number of plates added during year 3,706

Total number of plates at end of year..... ~~210,190~~ 13,77

Number of clippings added during year..... 370

Total number of clippings at end of year.... 76,895

Use

	<i>Adult</i>	<i>Juvenile</i>	<i>Total</i>
Total recorded use.....	783,563	350,592	1,134,155
Total number of volumes lent for home use.....	521,947	281,926	803,873
Total number of volumes of fiction lent for home use	282,397	111,998	394,395
Number of sets of prints lent for home use....			49,685
Number of meetings in Committee Rooms			581
Number of publications			1

Registration

	<i>Adult</i>	<i>Juvenile</i>	<i>Total</i>
Number of registered borrow- ers during year	5,035	2,847	7,882
Total number of registered borrowers.....			65,089
Registration period.....			5 years
Number of periodicals (including newspapers Copies 624; Titiles 554 (Main Library)			
Number of persons using library for read- ing and study			330,282
Total figures of attendance in reading rooms			1,884,428

Finance

RECEIPTS FROM

Balance on hand January 1, 1942	\$ 419.66
Local Taxation	95,000.00
Fines, etc	5,868.93
Total	\$101,288.59

PAYMENT FOR

Books	\$ 11,307.71
Periodicals	1,667.64
Binding and Rebinding	3,811.85
Salaries, Library Service	61,463.58
Salaries, other service	7,888.42
Taxes	1,008.42
Insurance	736.19
Rent	300.00
Heat	1,214.02
Other maintenance	7,530.54
Grand total	\$ 96,928.37
Balance on hand January 1, 1943	\$4,360.22

THE LIBRARY OF THE

FEB 24 1943

UNIVERSITY OF ILLINOIS

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1943

REPORT
of
The Board of Directors
of the
Free Public Library
of
Salt Lake City



THE LIBRARY OF THE
MAR 14 1944
UNIVERSITY OF ILLINOIS

—Year Ended December 31, 1943—

Directors

JACOB A. KAHN, *President*

(Term expires 1946)

MRS. H. C. MEANS, *Secretary*

(Term expires 1944)

MRS. C. P. OVERFIELD

(Term expires 1945)

GEORGE J. GIBSON

(Term expires 1945)

LEE. K. NICHOLSON

(Term expires 1945)

MRS. F. C. SCHRAMM

(Term expires 1944)

LELAND SWANER

(Term expires 1944)

EDGAR A. BEARING

(Term expires 1946)

EDWARD T. BROWN

(Term expires 1946)

Librarian

ETHEL E. HOLMES

Assistant Librarian

MARGARET E. BLOCK

Administration Committee

Mr. Nicholson, *Chairman*

Mr. Brown

Mrs. Overfield

Finance Committee

Mr. Swaner, *Chairman*

Mrs. Schramm

Mr. Bering

Rules Committee

Mrs. Means, *Chairman*

Mr. Nicholson

Mr. Gibson

Book Committee

Mr. Gibson, *Chairman*

Mrs. Means

Mr. Brown

Children's Committee

Mrs. Overfield, *Chairman*

Mrs. Means

Mrs. Schramm

REPORT OF THE SECRETARY OF THE FREE PUBLIC LIBRARY OF SALT LAKE CITY FOR THE YEAR ENDING DECEMBER 31, 1943.

Main Library, 15 South State Street. Open every day in the year except New Year's Day, Lincoln's Birthday, Washington's Birthday, Memorial Day, Arbor Day, July 4th, July 24th, Labor Day, Columbus Day, Armistice Day, Thanksgiving Day and Christmas Day.

Hours

Week Days 9 a. m. to 9 p.m.

Sundays 2 p. m. to 9 p. m.

Holidays closed.

Branches

Chapman Branch, 577 South 8th West Street.

John D. Spencer Branch, 776 West 1st North Street.

Hours—Week Days 2 p. m. to 9 p. m.

Sundays and Holidays closed.

Sprague Branch, 2131 South 11th East Street.

Hours—Mondays through Fridays 2 p. m. to 9 p. m.

Saturdays 9:30 a. m. to 5:30 p. m.

Sundays and Holidays closed.

Neighborhood House Branch, 727 West 1st South Street.

Open for circulation Mondays, Wednesdays and Fridays
from 3 p. m. to 6 p. m.

Deposit Station

Waterloo Deposit Station, 316 Downingtown Avenue. Open for
circulation Mondays, Tuesdays, Thursdays and Fridays
from 3 p. m. to 5:30 p. m.

Salt Lake City, Utah

TO THE HONORABLE MAYOR AND January 8, 1944
CITY COMMISSIONERS OF SALT LAKE CITY.

Gentlemen:

Attached please find the Annual Report of Mrs. Ethel E. Holmes, Librarian of the City Public Library.

This report is fully explanatory and requires no particular reference. We appreciate The City Commission's acquiescence in granting the same appropriation for 1944 as has been provided in recent years, regardless of our unexpended balance of approximately \$12,000.00.

As we have explained to your Body, we have been unable to obtain as many books as we require, all the office equipment needed, and repairs and maintenance have had to be deferred. Our Main Library is badly overcrowded and it is imperative that we find some outside storage pending a solution to our very inadequate space. We have informed our Honorable Mayor and also the Utah Industrial Commission of the dire need of either a modern new library building or extensive additions to our present building, if Salt Lake City citizens are to be properly provided with library service.

We urgently request that the Commission visit the Library in a body at an early date and personally observe our condition.

We wish to especially acknowledge the friendly cooperation we are favored with at all times by Mr. Holley, our City Auditor.

Very Respectfully,

PUBLIC LIBRARY BOARD

By JACOB A. KAHN,

President.

By MRS. HOWARD C. MEANS,

Secretary.

BUDGET 1944

Salaries	\$ 64,800.00
Building Custodians' Salaries	9,560.00
Periodicals	360.00
Books	12,480.00
Binding and Rebinding	4,200.00
Catalog	300.00
Office Supplies	3,600.00
Sundries	300.00
Rent	300.00
Periodical List	1,500.00
Fuel and Janitor Supplies	1,800.00
Insurance	900.00
Collecting City Taxes	1,080.00
Repairs and Renewals	3,240.00
Furniture and Fixtures	1,200.00
Deferred Necessary Improvements and Maintenance	6,960.00
Total	\$112,380.00

Salt Lake City, Utah,
January 1, 1944.

TO THE HONORABLE BOARD OF DIRECTORS
OF THE FREE PUBLIC LIBRARY OF SALT LAKE CITY.

I herewith submit my Annual Report for the year ending December 31, 1943.

Although there has been a considerable loss in circulation, the Library year has been interesting and varied. The great part of our loss was due to increased employment. In addition, there has been an unusual increase in the purchase of books by individuals. Due to war conditions we have had many unusual and valued patrons. We have also had the opportunity of serving many special students from various branches of the armed forces.

We hope that arrangements can be made to relieve our overcrowded condition in the Central Library. It is estimated that we have at present approximately 55,000 books in this building not properly shelved. This is rapidly becoming a handicap in our service to our patrons. Some solution to this problem of overcrowding is the prime need of our Library today.

Due to war conditions and to resulting shortage of materials, there have been few improvements made in the plant. We have been able, however, to get new catalogue cases for the Angela Ferris Room, the Chapman and the Sprague Branch Libraries.

The School Department, which has been a separate department for a number of years, has been reincorporated with the Juvenile Department. As the work is all in children's books and the cataloguing has always been done by the children's librarian, we feel that this change will make for closer coordination and some economy of effort.

There is being organized in Salt Lake an Intermountain Radio Council of which we are to be charter members with three votes on the Council. Its purpose is to improve the quality of radio broadcasts and to bring about a closer understanding between the radio audience and the radio sponsor. We value the opportunity to influence, even in a small way, that which has so much influence in library work.

We appreciate very much the generosity of the Salt Lake newspapers in the willingness to give space to library items of interest. Our weekly list of new books which they publish is anticipated with interest by our patrons.

Further remarks are entered under Department Heads.

CIRCULATION DEPARTMENT

MRS. EFFIE M. JACOBS, IN CHARGE

During the year we have circulated 722,884 books, magazines, pamphlets, maps, and folios of

pictures. Our loss in circulation has been mostly in recreational reading, chiefly fiction. There has been an increased interest in religion, sociology and history.

Mrs. Foster, who is in charge of the mailing department, sent out 885 books to various points in Utah, Idaho and Nevada, to Colorado, and even as far as Iowa and Texas.

Our reserve postal department had 1,788 requests for books to be held for individuals during the year. In addition to these, there were many requests for purchase of special books to serve our patrons' interests.

Miss Isabel McLaughlin circulated 30,094 books in the five major hospitals.

Groups of books have been sent regularly to the State Penitentiary and the County Jail.

The Waterloo Deposit Station, under the supervision of Mrs. Josephine Tracy, and the Neighborhood House Sub-Branch, with Miss Rachel Connor in charge, have both felt the effect of the war, but they continue valued service to their respective communities.

REFERENCE DEPARTMENT

MRS. ORA LEE PARTHESIUS, LIBRARIAN.

With the exception of map circulation (the war public is a map-minded public) and reference books charged out, the use of the department has statistically decreased. But those who have patronized it have seemed especially appreciative.

The attendance this year was 40,166; 36,123 questions were answered, with 21,182 magazines and 9,255 pamphlets circulated. 451 meetings were held in the Board Room.

Questions, to a great extent, have pertained to the war and war service, many coming from Kearns and other army libraries. Enlisted men have been interested mainly in maps and popular magazine reading.

Clubs have requested help on programs.

Work has been continued in indexing the volumes of the *Milennial Star*; a scrapbook of familiar poetry is being compiled, and material for a reference book on Utah landmarks and monuments is being typed from old newspaper clippings—the only source of such material. Also, the *Birthday Book*, giving a paragraph for every day in the year, except the twenty-seven on which evidently no noted people were born, was completed and now fills almost three notebooks. The part-time boy assistants have done this in their spare time.

PAMPHLET DIVISION

MISS LUCILE WRIGHT IN CHARGE

Due to the war, the activities of the Pamphlet Department have been concerned mainly with questions of geography, history, home cooking and juvenile delinquency. Soldiers want to locate places where they may be stationed, and are anxious to get all the information they can on the climate, the topography and the living conditions of their supposed destinations, and parents have developed a new interest in geography. Many people are eager to find out more about our allies. A smaller number ask about our enemies. Lately there has been a tremendous wave of interest in juvenile delinquency.

One of the leading interests, not directly connected with the war, is the raising of small, fur-bearing animals. Pamphlets on rabbits and mink are very popular.

Our pamphlets answer many questions asked in school assignments. Whether it's an article on the Sego Lily or a biographical sketch of Robert Koch that's wanted, we have the information.

MAPS AND ATLAS DIVISION

MISS ADAH TAFT IN CHARGE

Of the 311 maps added during 1943, many are on citizenship, population, history and education.

We have a large selection of newspaper maps that have been reinforced and prepared for circulation. These have proved very useful and have a large demand. Call for maps of the Biblical countries has not diminished.

We have just had two banner years for the map division. 1,400 maps were circulated in 1943.

PICTURE DEPARTMENT

MISS GERTRUDE MCGRATH IN CHARGE

MRS. NORMA SAWYER, ACTING

In addition to the fine circulation this Department has had, many of the men in all branches of military service have spent much time here enjoying the pictures and the fine arts books.

The Picture Collection has been especially used this year by the schools and Sunday Schools, and the Army.

There have been 1,025 folios, representing 3,903 individual plates, added this past year, as well as a number of prints of pictures by outstanding artists.

Gifts of interest were a print of Jacob Ochtervelt's, "The Musicians," presented by Lieut. Oscar

Robinson, of Fort Douglas, and two folios of prints "Elizabethan England" and "18th Century England," the gift of Mr. Paul Janke of Salt Lake City.

CATALOGUING DEPARTMENT

MISS ELSIE DICKERT IN CHARGE

During the year 7,703 books were catalogued and 31,001 cards were written and filed.

The work in this Department has been planned so that very little time elapses between the receipt of a book and its presentation to our patrons.

ANGELA FERRIS CHILDREN'S ROOM

MRS. DOROTHY W. LYON IN CHARGE

The circulation of books from this Department was 105,199, and 47,065 books were used in the room. There were 2,281 new books catalogued.

As in past years, for a period of six weeks during the Summer months, 600 books, sent from the Main Library, were circulated from the Douglas School, under the capable supervision of Mrs. McArthur. There was a total circulation of 2,952 books. Story Hour was held twice a week at the School and 597 children attended. Two Girl Scout Camps and a Brownie Camp received books from the Main Library during the Summer.

The Library is cooperating with the Junior League in their sponsorship of a fifteen minute radio program under the title "Your Favorite Book," dramatizing outstanding juvenile books. This not only makes the chosen titles popular, but brings the children to the Library where they find many more books that appeal to them.

Using the National theme "Build the future with Books," Book Week was celebrated November 14th to 21st with a display of new books and attractive editions of some of the old favorites. Along with our regular patrons, a great many teachers, school librarians and parents visited the Angela Ferris Room during the week. Book marks and suggestive lists for Christmas buying were distributed.

Owing to the curtailment of bus facilities, not as many of the schools visited the Library during the year—but several groups of children from nearby schools and some Girl Scout Troops made group visits to the Angela Ferris Room, and were not only told how to use the Library, but were shown how many opportunities the Library affords them, not only in their school work, but also in their outside activities.

The total circulation of the books sent to the schools was 85,162—a gain of 24,809 over last year.

READING ROOM FOR THE BLIND

MRS. DORIS WHITTIER, SUPERVISOR

The attendance to the four weekly readings for the Blind keeps up to a good standard despite the absorption of many of the Blind in industrial occupations.

There were 1,707 Braille Books and 5,140 Talking Books circulated during the year.

Of special interest was the organization of a class in Braille under the supervision of Miss Zella Pessetto. It meets Wednesday and Friday of each week after the meetings and is well attended. Miss Pessetto is one of the twenty-two accredited Braille teachers in the United States.

CHAPMAN BRANCH LIBRARY

MRS. FLORA MONTGOMERY, LIBRARIAN

This branch library continues to be a center of community activities. In addition to the regular Chapman Branch Library Club, there have been classes in nutrition, home nursing, first aid and safety first, using the assembly room regularly.

Miss Frances Whitworth, of the Jordan School, has been instrumental in keeping up the interest of her pupils in the use of the Library.

We were able to obtain a new 50 drawer catalogue case for this Branch which simplifies the reference work.

The new thermostat and new grate for the furnace are proving very satisfactory, as well as aiding in the conservation of coal.

The entire main floor and lower hallway were repainted with the best grade of floor enamel, which will greatly add to the length of life of the floor covering.

SPRAGUE BRANCH LIBRARY

MISS AURELIA BENNION, LIBRARIAN

The lecture room at the Sprague Branch has now been more and more a meeting place for civic organizations. There were 147 meetings held here, representing over a dozen groups meeting from once a month to three times weekly.

Miss Bennion is an active member of the Sugarhouse Chamber of Commerce, and is exerting every effort to establish the Library as a center of community life.

In addition to a new catalogue case, numerous repairs have been made on the interior of the building, preparatory to complete refinishing in another year. The shrubbery has been extensively

thinned and all dead trees and branches completely removed.

There has been a special effort made to build up the picture collection, 140 folios being added representing about 560 individual plates.

Books have been loaned regularly to the Columbus School, and there is a general increase in reference work which is encouraging.

SPENCER BRANCH LIBRARY

MRS. LYDIA WILLIAMSON, LIBRARIAN

The great number of new families moving into this neighborhood, and their definite interest in the local library service have been a very sustaining influence on the circulation at this Branch. The local increase in juvenile membership has been very gratifying.

Many service men on furlough call at the Spencer branch and express by their interest the important place which the Library has held in their lives.

The change of hours to the 15 minutes earlier opening and closing has been very satisfactory to the staff and has not worked any hardship on our patrons.

Mrs. Williamson reports the dismantling of the Emergency Defense Station at her Branch.

STAFF

The death of Miss Lynch on April 18th was an almost overwhelming loss to the Library. Her passing brought to a close forty-five years of outstanding service in library work. Her devotion to her profession, her unswerving loyalty to the institution, and her personal interest and helpfulness to the Staff and to our patrons have been an inspiration to us all, and will long be remembered.

Following the death of Miss Lynch, I was appointed Librarian, and Miss Margaret E. Block was named First Assistant. Mrs. Effie M. Jacobs was made head of the Circulation Department, filling the vacancy caused by the illness of Miss Gertrude Chamberlin.

Miss Lucille Wright has been appointed as Reference Assistant, following the resignation of Mrs. Helen Byars. Mrs. Elsie Worley left to join her husband, and Miss Ruby Larsen was made Assistant Cataloguer in her place.

Other losses to the Staff were Mrs. Ines Hecht, who left us for domestic reasons; Miss Mary Winn Critchlow, who joined the Waves; Miss Mary Weight

left to be married in June and Miss Josephine Devereux resigned to accept a position at the Salt Lake Air Base in the early Summer.

We were all saddened by the illness and resignation of Miss Gertrude McGrath, of the Picture Department. Her absence will be keenly felt.

Additional new members on the Staff are Miss Lucille Harris and Mrs. Grace Dobbins in the Circulation Department, Miss Pat King in the Juvenile Department, and Miss Grace Read in the Picture Department.

Despite these many changes, the loyalty and cooperation of the Staff have made it possible for us to continue our usual courteous and efficient service to our patrons. Personally, for this loyalty and cooperation, I should like to give at this time my sincere thanks.

I wish to express especially to the Library Board my appreciation of their spirit of interest and helpfulness. Their words of encouragement and suggestion have been of much assistance; working with them a real pleasure.

Respectfully Submitted,

ETHEL E. HOLMES,
Librarian.

RESUME OF PUBLIC LIBRARY STATISTICS

Annual Report for year ending December 31, 1945.

PUBLIC LIBRARY

ETHEL E. HOLMES, *Librarian*

Population served—180,000 (Estimated.)

Free for lending.

Free for Reference,

Total number of agencies 50, consisting of Main Library, 5 Branches, occupying separate buildings, 1 sub-station, 19 schools, 1 Deposit Station and 5 Hospitals.

Number of days open during year (Central Library) 353

Hours open each week for lending (Central Library) 72

Hours open each week for reading (Central Library) 85

Total number of staff—38 full time; 21 part time (including janitors)

Total valuation of library property \$236,400.00

INCREASE

Number of volumes at beginning of year 207,701

Number of volumes added during year by purchase 5,943

Number of volumes added during year by gift and exchange 1,733

Number of volumes added during year by binding material, not otherwise counted 214

Number of volumes found, reported missing 135

Number of volumes lost or withdrawn during year 2,485

Total number at end of year 213,241

Number of pamphlets at beginning of year 15,124

Number of pamphlets added during year 1,909

Number of pamphlets withdrawn during year 1,129

Total number of pamphlets at end of year 15,909

Number of maps added during year 311

Total number of maps at end of year 1,597

Number of plates added during year 3,643

Total number of plates at end of year 50,503

Number of clippings added during year 2,366

Total number of clippings at end of year 78,142

USE

	<i>Adult</i>	<i>Juvenile</i>	<i>Total</i>
Total recorded use.....	666,154	352,934	1,019,088
Total number of volumes lent for home use.....	455,931	286,953	722,884
Total number of volumes fiction lent for home use	226,145	116,792	342,937
Number of sets of prints lent for home use.....			46,567
Number of meetings in Committee Rooms.....			451
Number of publications			1

REGISTRATION

	<i>Adult</i>	<i>Juvenile</i>	<i>Total</i>
Number of registered borrow- ers during year.....	6,252	3,467	9,719
Total number of registered borrowers	53,383	18,519	51,857
Registration period			5 years
Number of periodicals (including newspapers) Cop- ies 614; Titles 538 — (Main Library)			
Number of persons using library for read- ing and study			296,204
Total figures of attendance in reading rooms			1,680,254

FINANCE

RECEIPTS FROM

Balance on hand Jan. 1, 1945.....	\$4,560.22
Local Taxation	95,000.00
Fines, etc	6,062.41
Total	\$105,422.63

PAYMENT FOR

Books	\$10,959.88
Periodicals	1,915.06
Binding and rebinding	2,505.65
Salaries, Library service	60,756.28
Salaries, other service	8,525.97
Taxes	1,092.27
Insurance	790.98
Rent	500.00
Heat	922.81
Other maintenance	5,657.15
Grand Total	\$95,564.05
Balance on hand January 1, 1944.....	\$12,058.61

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1944

REPORT
OF THE
BOARD OF DIRECTORS
OF THE
FREE PUBLIC LIBRARY
OF
SALT LAKE CITY



THE LIBRARY OF THE
FEB 28 1945
UNIVERSITY OF ILLINOIS

YEAR ENDED DECEMBER 31

1944

REPORT OF THE SECRETARY OF THE FREE
PUBLIC LIBRARY OF SALT LAKE CITY FOR
THE YEAR ENDING DECEMBER 31, 1944.

Directors

JACOB A. KAHN, *President*
(Term expires 1946)

MRS. H. C. MEANS, *Secretary*
(Term expires 1947)

MRS. C. P. OVERFIELD
(Term expires 1945)

LELAND SWANER
(Term expires 1947)

GEORGE J. GIBSON
(Term expires 1945) †

EDGAR A. BERING
(Term expires 1946)

LEE K. NICHOLSON
(Term expires 1945)

EDWARD T. BROWN
(Term expires 1946)

MRS. C. L. JACK
(Term expires 1947)

Librarian

ETHEL E. HOLMES

Assistant Librarian

MARGARET E. BLOCK

Administration Committee

Mr. Nicholson, *Chairman*

Mr. Brown

Mrs. Overfield

Finance Committee

Mr. Swaner, *Chairman*

Mr. Bering

Mrs. Jack

Rules Committee

Mrs. Means, *Chairman*

Mr. Nicholson

Mr. Gibson

Book Committee

Mr. Gibson, *Chairman*

Mrs. Means

Mr. Brown

Children's Committee

Mrs. Overfield, *Chairman*

Mrs. Means

Mrs. Jack

Main Library, 15 South State Street. Open every day of the year except New Year's Day, Lincoln's Birthday, Washington's Birthday, Memorial Day, Arbor Day, July 4th, July 24th, Labor Day, Armistice Day, Columbus Day, Thanksgiving Day and Christmas Day.

Hours

Week days, 9 a. m. to 9 p. m.

Sundays, 2 p. m. to 9 p. m.

Holidays closed.

Branches

Chapman Branch, 577 South 8th West Street.

Hours—Week days, 2 p. m. to 9 p. m.

Sundays and holidays closed.

Sprague Branch, 2131 South 11th East Street.

Hours—Mondays through Fridays 2 p. m. to 9 p. m.

Saturdays, 9:30 a. m. to 5:30 p. m.

Sundays and Holidays closed.

Spencer Branch, 776 West 1st North Street.

Hours—Week days 1:45 p. m. to 8:45 p. m.

Sundays and holidays closed.

Neighborhood House Branch, 727 West 1st South Street.

Open for circulation Mondays, Wednesdays and Fridays from 3 p. m. to 6 p. m.

Deposit Station

Waterloo Deposit Station, 316 Downington Avenue.

Open for circulation Mondays, Tuesdays, Thursdays and Fridays from 3 p. m. to 5:30 p. m.

Salt Lake City, Utah
January 13, 1945.

TO THE HONORABLE MAYOR AND CITY
COMMISSIONERS OF SALT LAKE CITY:
Gentlemen:

We herewith respectfully submit the annual report of the City Public Library as prepared by Mrs. Ethel E. Holmes, Librarian, and approved at a regular meeting of the Board on January 10th, 1945.

As you will observe, as is customary in addition to a detailed resume of the Library's activities for the year 1944, there is included the 1945 Budget of anticipated income and disbursements.

The report is so complete that there seems no necessity for specific comment, and we trust that you will find the time to read and study it. Should you desire any additional information or data, we will gladly attempt to supply it.

Our need for improved and enlarged physical facilities is very pressing, but we realize that other needs incident to the successful prosecution of the war being more imperative, we will refrain from doing other for the present than reminding you of our City's inadequate library buildings.

We wish to again express our appreciation for the consistent cooperation of your Honorable Body and of Auditor Holley's interest and assistance.

Yours respectfully,

PUBLIC LIBRARY BOARD,

BY JACOB A. KAHN,

President.

BY MRS. HOWARD C. MEANS,

Secretary

BUDGET 1945

Salaries	\$ 64,800.00
Building Custodians' Salaries	10,200.00
Periodicals	300.00
Books	12,480.00
Binding and Rebinding	4,500.00
Catalog	300.00
Office Supplies	3,600.00
Sundries	264.00
Rent	900.00
Periodical List	1,620.00
Fuel and Janitor Supplies	1,800.00
Insurance	996.00
Collecting City Taxes	1,200.00
Repairs and Renewals	2,400.00
Furniture and Fixtures	900.00
Reserved for Postwar Expansion	10,140.00
Total	\$116,400.00
Unexpended balance	\$15,000.00
Estimated collectible fines	5,400.00
Appropriation 1945	96,000.00

\$116,400.00

Salt Lake City, Utah
January 1, 1945.

TO THE HONORABLE BOARD OF DIRECTORS
OF THE FREE PUBLIC LIBRARY OF SALT LAKE CITY:

I herewith submit my Annual Report for the year ending December 31, 1944.

This year has brought to an end the general decrease in the use of library facilities both in our own library and in libraries generally. This disturbing condition began in 1940 and was accelerated by our entry into the war, with the resulting changes and shifting in employment, and the attending unsettled conditions. Despite these strenuous times and general curtailment of services and supplies, we feel that we have had a satisfactory library year and that we have given a worthwhile service to our city.

The one big change made this year was forced on us by the overcrowded conditions at the Main Library. Space for storage of books was rented at 32 Exchange Place and the shelving there was re-adjusted and more new shelving built. We are now at work selecting older and less used books to be stored there, which will make the books remaining at the library more attractive and accessible to our patrons. It will be necessary to rent space until such time as men, money and materials are available for enlarging our own quarters.

Due to conditions, there have been few repairs and replacements made in the plant. The small portion of the roof at the rear of the Sprague Branch Library was reroofed. The Chapman Branch Library roof was rapidly disintegrating. Upon inspection it was found that the coping needed to be partially replaced and waterproofed, scupper boxes repaired, and a complete new roof laid. We were able to have this work completed prior to the advent of winter snows.

In these days of few improvements, we have made a special effort to keep our book stock well replenished. Although deliveries of books have been slow, we have been able to add 6,740 new books by purchase and 1,844 by gift.

The Salt Lake City newspapers have been very generous with the space they have given to many items of library interest. The regular weekly publishing of our new book list is very much appreciated by our patrons and by ourselves.

Further remarks are entered under departments.

CIRCULATION DEPARTMENT

MRS. EFFIE M. JACOBS IN CHARGE

The total circulation for the year from the Main Library and the other agencies, numbering 30 in all, was 728,138, a gain of 5,254. This represents some loss in the adult departments, but a fine gain in the use of juvenile books. There was some decrease in the use of technical books. Fiction is also a little less active due to lack of leisure time.

30,368 books have been circulated at the five major hospitals. Small collections of books, which are changed from time to time, are kept at each hospital.

Reservations, numbering 1,899, were placed for wanted books during the year. These represent not only "best sellers," but many popular works on various subjects.

Discarded books, totaling 2,318, were mailed to individuals throughout the State who do not have local library service.

We sent selected books to the State Prison at intervals. This service has added 7,127 to our circulation.

REFERENCE DEPARTMENT

MRS. ORA LEE PARTHESIUS, LIBRARIAN

The Reference Department has registered an increase in attendance and in the number of questions answered. The circulation of magazines and pamphlets decreased slightly. 40,550 people visited the Reference Room, 40,837 questions were asked, 20,550 magazines were circulated, and 312 meetings were held in the Board Room.

Service men and debaters have asked numerous questions about rehabilitation and the Serviceman's Bill for Federal Aid for Education and Training. During the year one patron has published a book on Utah genealogy, most of which has been written, revised and proof-read in this department. The public interest in postwar conditions is reflected in the daily use of statistics and census reports for the making of charts, graphs and tables.

A reference book on Utah artists is now being compiled. Pamphlets have also been compiled for circulation by various members of the department, including the part-time assistants. These treat on several art subjects, Thanksgiving and Christmas, and such modern interests as penicillin and the Serviceman's Readjustment Act. Others are being added from time to time.

Bibliographies, on a variety of themes, have been made for several clubs.

The exhibit case has, among other reference additions, featured flower and bird books. Worthy of special mention, has been the exhibit composed of photographs and pamphlets showing the contribution of the steel industry in the war effort. This exhibit was sponsored by the Columbia Steel Company and the Geneva Steel Company of Utah.

PAMPHLET DIVISION

MISS LUCILE WRIGHT IN CHARGE

There are three advantages which are typical of the pamphlet department. This material has adaptability, versatility and timeliness. Because pamphlets are inexpensive, or free, we are able to change our material constantly to suit public tastes and desires. Pamphlets are versatile because they contain information on every conceivable subject. They are timely because they can keep up with the latest discoveries in science and world events.

High points of the year may be summed up as follows: juvenile delinquency still commands attention, as it did last year; government pamphlets help the farmer with such problems as tree grafting, insect pests and diseases of animals; pageants on Washington and Lincoln have been demanded for schools; war information about our allies and various branches of our military service is wanted. The holidays bring many calls for special Christmas material. Just now, postwar planning is a very popular subject. These are only a few of the interests which might be mentioned, but which will serve to give a bird's-eye view of this department.

MAP AND ATLAS DIVISION

MISS ADAH TAFT IN CHARGE

The interest in maps continues. Although map-makers are giving us very little new material, we have supplied our patrons with those we have been able to assemble. The map circulation for the year was 1,449. 1,669 maps were used at tables.

The motion picture companies have furnished us charts of some of the popular pictures, among them being "Wilson" and "Aventures of Mark Twain." A reprint from a map published in "Woman's Day," depicting "Five Hundred Years of English Prose," has attracted much attention, and brought forth inquiries from teachers as to its source. It was a most interesting drawing, illuminated by John Held, Jr.

ANGELA FERRIS CHILDREN'S ROOM

MRS. DOROTHY W. LYON, LIBRARIAN

With the growing number of attractive books for the pre-school child, we find that one of the outstanding results of our service this year is the number of parents and nursery school teachers who make it a regular habit to keep their children supplied with library books. Some parents say that books mean more to their children than toys, and that a visit to the library is one of the outstanding events of the week. Our circulation of this type of book has almost doubled during the year and we hope that, as these children grow up, they will continue to be enthusiastic patrons of the library.

During the summer months books were sent to the Douglas School Summer Library, the Girl Scout Camp at Cloud Rim, the Brownie Camp at Mountain Dell, the M. I. A. Pinecrest Camp, the Girl Reserve Camp at Brighton, the Oquirrh Child Center, the Sahara Village Child Center, and the Y. W. C. A. Play Center. All the leaders reported that the books were appreciated very much.

Children's Book Week was observed November 12th to 18th, celebrating the 200th anniversary of the publication of the first book for children. The theme, "United Through Books," was emphasized with a display of books containing folklore from, and information about various countries of the world. The newspapers gave us excellent publicity, and we had a great many visitors during the week.

The Junior League of Salt Lake City is sponsoring a splendid radio program entitled "Books Bring Adventure." The books dramatized are all outstanding juvenile books, and the library is cooperating by distributing book marks which list not only the books dramatized, but other related books.

The Angela Ferris Room had a circulation during the year 1944 of 109,904 books—34,504 fiction and 75,400 non-fiction, a gain of 4,705 over the year 1943. The total circulation of the books sent to the schools was 87,483, a gain of 4,321 over last year.

CATALOGUING DEPARTMENT

MISS ELSIE DICKERT IN CHARGE

During the year 9,010 books were catalogued and 33,726 cards were written.

This department is very much handicapped by lack of room, and it is hoped that some means of alleviating this difficulty can be achieved in the not too distant future.

ACCESSIONING DEPARTMENT AND WORK ROOM

MISS ELSIE SCHEID IN CHARGE

This part of the library work, which has been under the direction of Miss Scheid for many years, was definitely given departmental classification this year.

It is here that the books are accessioned, new books prepared, old books mended, and books prepared for the bindery. Many of the library statistics are worked out and recorded here. A large share of the secretarial work centers here. Altogether it is a very busy section of the library.

PICTURE DEPARTMENT

MRS. NORMA D. SAWYER IN CHARGE

The disbanding of many art classes in the City has been a serious blow to the circulation from our picture collection. The schools and various church organizations, however, are constant users. 43,065 folios comprising 169,664 plates were circulated this year. 669 fine arts books were loaned for use.

Although we have not made many additions to our collection of smaller plates, it was possible to make several fine additions to our group of prints. Of especial mention are those from some of the modern American artists.

Mrs. Sawyer was made head of this department last January, after having been acting head for some months in 1943, during the illness of Miss McGrath.

READING ROOM FOR THE BLIND

MRS. DORIS WHITTIER, SUPERVISOR

The circulation of Braille and Talking Books for the Blind is an interesting part of library work. This is handled in conjunction with the Col. Andrew S. Rowan Reading Room for the Blind, organized by Mrs. Rowan in September, 1908.

This section received a fine addition this year, consisting of twenty volumes of the Bible in Braille. This was the gift of the local alumni chapter of the Delta Gama Fraternity.

7,480 Braille and Talking Books were circulated from this department this year, including 749 periodicals loaned.

CHAPMAN BRANCH LIBRARY

MRS. FLORA MONTGOMERY, LIBRARIAN

The total circulation was 59,467, a gain of 3,367 over last year. Most of this increase was in the juvenile books.

The assembly room is used regularly by various organizations, civic, service and political. It has been used even for meetings of family organizations that are no longer house size.

Mrs. Montgomery reports very gratifying work with the schools within her district. The Grant, Riley and Edison Schools borrow books regularly. The Hawthorne School has a reading group called the Chapman Library Section. Miss Fanny Stookey, of Riverside School, brings one of her classes to the library each week for special instruction and study.

SPRAGUE BRANCH LIBRARY

MISS AURELIA BENNION, LIBRARIAN

The circulation for the year at this Branch was 74,721, a gain of 7,406 over that of the previous year. This Branch is in a favorable location and has excellent prospects for increased growth.

The picture collection is growing rapidly, 635 folios, comprising 2,540 plates having been added this year. Several gifts of books and a gift of potted plants were received by this library.

A total of 128 meetings were held in the lecture room. These meetings bring various cross sections of the community into contact with the library and its facilities.

The Sterling Furniture Company very generously gave window space to the library for Book Week. An interesting display was aranged there by Miss Raeola Parkin.

SPENCER BRANCH LIBRARY

MRS. LYDIA WILLIAMSON, LIBRARIAN

The outstanding result of our work in this section of the City is the increase of child visitors to the library. Several of the teachers of the Jackson School which adjoins the library are making a systematic effort to establish good reading habits among the students. Their work has had worthwhile results.

The awnings on this building were replaced last spring with a corresponding improvement in appearance. We very much need now new or added lighting facilities in the children's room of this Branch.

The custodian, Mr. Joshua Selley, in addition to his regular duties, has devoted much time to the local draft board of which he is a member.

STAFF

There have been several changes in the staff this past year. Miss Rachel Conner resigned to return to her home in Kansas. Miss Pat King, of the Juvenile Department and acting secretary for the Library Board, left to take advantage of a governmental educational program. Miss Peggy Andrews accompanied her parents to California and is now employed by the San Diego Public Library.

Mrs. Louise C. Andrew, of the Chapman Branch Library, found it necessary to lighten her work, due to ill health. She is now employed only part time and Miss Esther Peterson has accepted the full time position.

New members at the Main Library are Miss Margaret McFarlane, Miss Dorothy Harrison and Miss Beth Oyler in the circulation department. Miss Raeola Parkin, who had been a part time assistant at the Sprague Branch Library, is the new assistant in the Angela Ferris Room.

The members of the staff have been very generous in their support of charitable agencies. They have also succeeded in oversubscribing their quota in each of the War Bond sales campaigns held this year.

The library is to be considered fortunate in the cordial and cooperative service rendered by its staff. I, personally, value very much their loyalty and spirit of helpfulness.

To Mr. Ray Christensen, City Attorney, for his legal advice on library matters, and also to the Library Board which has shown much interest and given valuable time and effort to the administration of the library, I wish to express my sincere appreciation.

Respectfully submitted,

ETHEL E. HOLMES,
Librarian.

RESUME OF PUBLIC LIBRARY STATISTICS

Annual Report For Year Ending

December 31, 1944

PUBLIC LIBRARY

ETHEL E. HOLMES, *Librarian*

Population served—180,000 (Estimated).

Free for lending.

Free for reference.

Total number of agencies 30, consisting of Main Library, 3 branches, occupying separate buildings, 1 sub-station, 19 schools, 1 deposit station and 5 hospitals.

Number of days open during year (Central Library) 352

Hours open each week for lending (Central Library) 72

Hours open each week for reading (Central.. . Library) 85

Total number of Staff, 38 full time; 19 part time (including janitors)

Total valuation of library property, \$236,400.00.

INCREASE

Number of volumes at beginning of year ...213,241

Number of volumes added during year by purchase 6,740

Number of volumes added during year by gift and exchange 1,846

Number of volumes added during year by binding material not otherwise counted 269

Number of volumes found, previously reported missing 120

Number of volumes lost or withdrawn during year 2,345

Total number at end of year 219,871

Number of pamphlets at beginning of year..15,909

Number of pamphlets added during year 2,924

Number of pamphlets withdrawn during year...855

Total number of pamphlets at end of year....17,978

Number of maps added during year 84

Total number of maps at end of year 1,664

Number of plates added during year 1,366

Total number of plates at end of year.....51,807

Number of clippings added during year 1,094

Total number of clippings at end of year 77,895

USE

	<i>Adult</i>	<i>Juvenile</i>	<i>Total</i>
Total recorded use	637,865	386,759	1,024,624
Total number of volumes			
lent for home use	423,822	304,316	728,138
Total number of volumes			
fiction lent for home			
use	224,792	177,215	402,007
Number of sets of prints lent for home use ...			43,059
Number of meetings in Committee Room			312
Number of publications			1

REGISTRATION

	<i>Adult</i>	<i>Juvenile</i>	<i>Total</i>
Number of registered bor-			
rowers during year ...	7,157	3,992	11,149
Total number of registered borrowers			46,028
Registration period			5 years
Number of periodicals (including newspapers)			
copies 641; titles 561 (Main Library).			
Number of persons using library for reading			
and study			296,486
Total figures of attendance in reading rooms.			1,678,184

FINANCE

RECEIPTS FROM:

Balance on hand January 1, 1944	\$ 12,058.60
Local taxation	95,000.00
Fines, etc	6,608.63
Total	\$113,667.23

PAYMENT FOR:

Books	\$ 12,422.71
Periodicals	1,841.95
Binding and rebinding	2,454.19
Salaries, library service	62,565.30
Salaries, other service	8,976.24
Taxes	1,098.85
Insurance	816.92
Rent	600.00
Heat	1,151.06
Other maintenance	5,578.93
Grand Total	\$ 97,506.15

Balance on hand January 1, 1945	\$ 16,161.08
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REPORT

OF THE
BOARD OF DIRECTORS
OF THE
FREE PUBLIC LIBRARY
OF
SALT LAKE CITY



YEAR ENDED DECEMBER 31st

1945

THE LIBRARY OF THE

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UNIVERSITY OF ILLINOIS

REPORT OF THE SECRETARY OF THE FREE
PUBLIC LIBRARY OF SALT LAKE CITY FOR
THE YEAR ENDING DECEMBER 31, 1945.

DIRECTORS

EDWARD T. BROWN, *President*
(Term expires 1946)

MRS. H. C. MEANS, *Secretary*
(Term expires 1947)

MRS. C. P. OVERFIELD LELAND SWANER
(Term expires 1948) (Term expires 1947)

JACOB A. KAHN EDGAR A. BERING
(Term expires 1946) (Term expires 1946)

LEE K. NICHOLSON MRS. C. L. JACK
(Term expires 1948) (Term expires 1947)

WILFORD M. BURTON
(Term expires 1948)

LIBRARIAN

ETHEL E. HOLMES

ASSISTANT LIBRARIAN

MARGARET E. BLOCK

ADMINISTRATION COMMITTEE

Mr. Nicholson, *Chairman*

Mr. Kahn Mrs. Overfield

FINANCE COMMITTEE

Mr. Swaner, *Chairman*

Mrs. Jack Mr. Bering

RULES COMMITTEE

Mr. Burton, *Chairman*

Mrs. Means Mr. Nicholson

BOOK COMMITTEE

Mr. Kahn, *Chairman*

Mrs. Means Mr. Bering

CHILDREN'S COMMITTEE

Mrs. Means, *Chairman*

Mrs. Overfield Mrs. Jack

Main Library, 15 South State Street. Open every day of the year except New Year's Day, Lincoln's Birthday, Washington's Birthday, Memorial Day, Arbor Day, July 4th, July 24th, Labor Day, Armistice Day, Columbus Day, Thanksgiving Day and Christmas Day.

HOURS

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Sundays, 2 p. m. to 9 p. m.

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BRANCHES

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Hours—Week days, 1:45 p. m. to 8:45 p. m.

Sundays and Holidays closed.

Neighborhood House Branch, 727 West 1st South St.

Open for circulation Mondays, Wednesdays and Fridays from 3 p. m. to 6 p. m.

DEPOSIT STATION

Waterloo Deposit Station, 316 Downington Avenue.

Open for circulation Mondays, Tuesdays, Thursdays and Fridays from 3 p. m. to 5:30 p. m.

January 15, 1946

TO THE HONORABLE MAYOR AND CITY
COMMISSIONERS OF SALT LAKE CITY

Gentlemen:

It is with pleasure that we submit herewith the Annual Report of the Salt Lake City Public Library for 1945 along with the Budget for the current year.

The report of the activities of the Library as prepared by the Librarian, Mrs. Ethel E. Holmes, gives in quite complete detail the services rendered by the various branches of the Library and will be most informative to anyone who is interested in this municipal undertaking. We invite your particular attention to the second paragraph of the Report, relative to the imperative need for increased space at the Main Library building.

May we take this opportunity of expressing the appreciation of the Library Board to the City Commissioners and the City Auditor for their friendly co-operation with our efforts to provide Salt Lake City with good library service.

Respectfully,

PUBLIC LIBRARY BOARD

By E. T. Brown,
President

By Mrs. Howard C. Means,
Secretary

1946 BUDGET

Salaries	\$ 66,300.00
Custodians' salaries	10,200.00
Periodicals	300.00
Books	12,000.00
Binding and rebinding	4,200.00
Catalog	240.00
Office supplies	3,600.00
Sundries	240.00
Rent	900.00
Periodical list	1,540.00
Fuel and janitor supplies	1,500.00
Insurance	800.00
Collecting city taxes	1,200.00
Repairs and renewals	2,100.00
Furniture and fixtures	900.00
Reserved for postwar expansion.....	15,000.00
Total	\$121,020.00

Salt Lake City, Utah,
January 1, 1946.

TO THE HONORABLE BOARD OF DIRECTORS OF
THE FREE PUBLIC LIBRARY OF SALT LAKE CITY

I herewith submit my Annual Report for the year ending December 31, 1945.

This has, on the whole, been a good library year in Salt Lake City, in spite of general handicaps, some cumulative and some contingent to the war effort. Our population is still in a somewhat unsettled condition. Lack of adequate transportation within the City still remains a detriment. On the other hand, we have not alone had the pleasure of welcoming many of our former borrowers who have returned from duties in service, but also have had the pleasure of serving many valued patrons who are still temporarily in our midst.

Our great handicap continues to be lack of space, not only for the actual routine work of the library, but to expand, develop and enlarge our library services in accord with popular trend and our own community needs. In order to alleviate this condition, we have petitioned the City Commission for an appropriation to make some changes and additions to our Main Library building. Our request, which was received with consideration and interest by the Commission, is still in the hands of the Budget Committee. We hope that their recommendation will be favorable because our need is so great.

Book deliveries have been slow, due to the continued paper shortage and excessive sale of books to the retail trade. Not only are our books delayed, but many times the supply is exhausted before our orders are filled, and our patrons must need be disappointed. In spite of all this, we have been able to add 6,028 volumes by purchase and 1,616 by gift during the year. Special effort was made to discard more of the books that have become useless by being outdated. This was especially true in the fields of science, useful arts and education.

The library received a valued gift in October. A water color by Montague Charman, head of the School of Arts and Design at Syracuse University. The motif is the Portland Cement Works in Parley's Canyon. This interesting study was the gift of members of Mr. Charman's class in water color at the University of Utah Summer School. It is to be hung permanently in our building and is now above the circulation desk at the Main Library.

The Salt Lake Newspapers have been generous with their limited space, especially for our Annual Book Week Display and for activities connected with the Reading Room for the Blind. The Library was featured in a Sunday issue of the Tribune in

February. All of these courtesies were very much appreciated by the library and its patrons.

We have had two valued additions to our Library Board. Mrs. C. L. Jack was appointed to fill the vacancy caused by the resignation of Mrs. Schramm late in 1944. In June, Mr. Gibson asked not to be reappointed and Mr. Wilford M. Burton was named to the Board in his place. Both of these new members are well known for their interest in civic problems.

Further remarks are entered under departments.

CIRCULATION DEPARTMENT MRS. EFFIE M. JACOBS IN CHARGE

The circulation, which is the chief standard of our usefulness, was 757,905 for the year. This represented a total gain of 29,767 which was spread rather well throughout the system. As the year advanced there was less interest shown in foreign theatres of operation and an increased interest in real estate, in trades and in small businesses.

Our Mailing Department, under the direction of Mrs. Grace Dobbins, mailed out 1,974 books, 21 magazines, 329 pictures and 48 pamphlets. This material was sent to fifty-four towns in Utah, Nevada, California, Idaho, Colorado and Wyoming. In addition, reading lists were made for individuals and program assistance given to various clubs.

We received a total circulation of 9,064 from books selected by Miss Zane and sent to the State Prison at regular intervals. This represents a 27% increase over the previous year.

Mrs. Johnson reports reservations received for 2,667 books during the year. Although one popular title achieved a peak of 104 requests at one time, most of the wants were for books on a wide variety of subjects.

Discarded books totalling 1,266 were sent out upon request to various individuals throughout the State in places where no local library service is available, chiefly to Circleville, Ferron, Dragerton and Hurricane.

In general, the circulation work has been satisfactory.

REFERENCE DEPARTMENT MRS ORA LEE PARTHEIUS, LIBRARIAN

Although patronage of the Reference Department decreased slightly, 15 more meetings were held in the Board Room, 182 more maps were used in the room and 279 more patrons read Utah books than in 1944. The record day was November 14, with 250 questions asked.

Books in the general reference stacks were relabeled during the summer and 218 obsolete titles were discarded. Among the new editions, Adler's Songs of Many Wars; the Veterans Law Manual; and the Reference Shelf debate on Peacetime Conscription have been most popular.

Various schools have cooperated by sending groups to learn how to use reference tools and to become acquainted with the scope of material in the library.

Some exhibits that have been featured are early editions of Utah books, some of our old and rare books, portfolios of pressed orange and lilac leaves, and overseas editions of popular magazines.

Many interesting and varied questions have been asked, such as, a request for a list of fifteen foundations that might contribute to a public service project; for a description of a Utah gambling place in the 1870's; and requests for material on the brontosaurus and other fossils from the Jensen Field in eastern Utah.

At least four authors have used the Utah Collection extensively in the preparation of new books.

Richard Henstrom has completed a 201 page collection of war poems. The Improvement Era Index, which was compiled a few years ago by Helen S. Byars, has been extended to include recent volumes.

MAPS AND ATLAS DIVISION MISS ADAH TAFT IN CHARGE

There were 1,339 maps circulated and 1,851 maps used in the room. Several new atlases have been added, among them Hammond's Comparative Wall Atlas, consisting of 18 maps showing the world as man found it and as man developed it.

Among the new maps acquired are two interesting illustrated maps: "Covarrubias' America," a picture map of the United States with an accompanying working chart, and a picture map of The Oregon Trail, in commemoration of the explorers of America. Two very timely maps: War Map of Japan, and War in the Pacific, were sent to us by the Rockefeller Foundation. Dr. Howard R. Driggs presented the library with copies of the map, Trail of Lewis and Clark, 1804-1806.

PAMPHLET DIVISION MISS LUCILE WRIGHT IN CHARGE

There has been much interest in the United Nations Charter and in plans of the organization for peace in the post war world. Copies of the Charter, pamphlets describing the work of the San Francisco

Conference, and other booklets of this nature have been circulated constantly.

The current and useful material in our pamphlet collection has helped returning service men. Bulletins from various schools and colleges give special plans for veterans worked out by each institution. Atomic power is a topic which interests many people at present. We have a number of new pamphlets on the subject which are much used.

About thirty pamphlets have been made by staff members. These are Christmas pamphlets, collections of Christmas stories and of Thanksgiving stories; copies of the G. I. Bill of Rights and booklets on atomic power. Short biographies have been prepared on Don Blanding and Carrie Jacobs Bond.

PICTURE DEPARTMENT

MRS. NORMA D. SAWYER IN CHARGE

The picture room continues to be a much used section of the library. During the year 673 folios have been added comprising 1,645 plates.

Due to a scarcity of mounting boards, fewer plates have been remounted and more time spent in cleaning and renovating damaged mounts. The paper shortage through the many paper drives has also cut down some of our usual sources of free material from the public.

We were able to purchase two new filing cases which relieved very much the overcrowded condition of the department and made browsing in the files much more enjoyable to our patrons.

ANGELA FERRIS ROOM

MRS. DOROTHY W. LYON, LIBRARIAN

The activity of this department has been most encouraging during 1945. The total circulation of 114,186—37,617 fiction and 76,569 classified books, was an increase of 4,282 over the year 1944.

Parents seem to appreciate more and more the privilege of supplying their children with good books from the shelves of the Public Library. Busy fathers and mothers come during their lunch hour to select books for their children, and after school the room is filled with children, not only seeking story books, but material to help them in their school work. Many children make it a habit to study in the library, while others drop in to get material, pictures and books, to make their projects more complete. We have had an exceptional circulation of first and second grade school readers. Many parents have discovered that with a little encouragement at home their children make more rapid progress in reading. In fact, a great many first and second grade teachers are now recommending that the parents get books

from the library for home practice in reading. While we have a collection of approximately seven hundred school readers, there are many days when only a few remain on the shelves at closing time.

During the summer, we had deposits of books in the Douglas School, the Girl Reserve Camp at Brighton, the Girl Scout Camp at Cloud Rim, the Brownies Camp at Mountain Dell, the Y. W. C. A. Play Center and the M. I. A. Camp at Pinecrest. All the books were returned in good condition, although the leaders reported they were in constant use and much appreciated.

The Junior League of Salt Lake continued to sponsor the splendid radio program entitled "Books Bring Adventure," Saturdays at 10:45 a. m., Station K S L. The stories dramatized are all outstanding juvenile books. The library is cooperating by distributing book marks which list not only the titles of the stories used by the Junior League, but other outstanding juvenile books.

Children's Book Week was observed November 11-17. The theme "United Through Books" was the same as last year. The newspapers gave us excellent publicity; several articles, as well as a picture, were in each of the Salt Lake City papers. The exhibit attracted a great many interested visitors during the week, in addition to our regular patrons.

Many special lists were prepared, upon request, for city teachers, for smaller libraries throughout the State, and some were sent to libraries in neighboring states.

The total circulation of books to the Salt Lake City Schools was 99,994, a gain of 11,511 over the year 1944.

READING ROOM FOR THE BLIND

MRS. DORIS C. WHITTIER, SUPERVISOR

This department, with a circulation of 8,561, has had the best year in its history. By their nature, books circulated to the Blind require much more clerical work per item than do regular books. And every effort is being made to minimize this work by analyzing methods of other libraries, as well as our own, in order to simplify routine.

We feel that we are doing a very worthwhile work in being able to furnish the material to be used at the new study room set aside for the Blind students at the University of Utah Library.

CHAPMAN BRANCH LIBRARY

MRS. FLORA M. MONTGOMERY, LIBRARIAN

The Chapman Branch Library had a very good year, with a circulation of 63,206, as compared with

59,467 for the year 1944. There is splendid cooperation with the Jordan and Riverside Schools which are near, and with the other schools that are within their district.

The Assembly Room continues to be a center of community life. The Chapman Branch Library Club continues its work there with a total of 66 meetings and an average attendance of 25. They teach quilting, dressmaking and millinery. The Democratic Study Club also meets here regularly for reading and discussion.

SPRAGUE BRANCH LIBRARY MISS AURELIA BENNION, LIBRARIAN

This Branch Library had a very good year with a circulation of 80,912, which is a gain of 6,191 over the previous year. There are many new residents of the City who patronize this Branch and enjoy its services.

A fine gift of 344 books was received from the War Relocation Authority. Many of the titles were kept for use at the Branch, and the others were sent to the Main Library for assignment and distribution.

The local telephone company was given permission to install a booth within the entrance of the building. Since its installation in August, it has been much used and brings new patrons to the library.

The Sugarhouse Bulletin has generously given space to annotations on new books as they are added each week.

SPENCER BRANCH LIBRARY MRS. LYDIA WILLIAMSON, LIBRARIAN

Although there has been loss of circulation at this Branch, the work in the Juvenile Department of the library has been very satisfactory. For many years this Branch enjoyed a very close cooperation with the Jackson School, due to the influence of Mrs. Davis who was Librarian there. Her transfer to another school has temporarily disturbed this fine association, but we hope that contacts of mutual helpfulness may be gradually reestablished.

Mrs. Williamson has instituted a long-range program of making and arranging pamphlets from back numbers of magazines and other discarded materials. The clippings on timely subjects, so accumulated, are a fine supplement to the reference material of the library.

STAFF

There have been few changes in the staff during the year. Dorothy Harrison of the Circulation Department resigned in August to be married. We were able to replace her with Mary Weight Wallenstein, formerly of our Angela Ferris Room, who had been

employed at the University of Chicago Library the previous year.

We added an additional part-time assistant in the person of Mrs. Mae K. Baer, who now has charge of the Neighborhood House. Mrs. Baer was formerly Librarian and Dean of Girls at the East High School. She is especially interested in the social aspects of the work.

Miss Lucille Harris was given leave of absence to attend the University of Denver Summer Library School. She expects to attend three summer quarters to complete her library science course.

The staff has shown a fine spirit of willingness and enterprise. We have been much gratified by the many comments of approval from our patrons on the fine service given them.

I should like to express again my appreciation of the time and interest given by the members of the Library Board to the work of the Library. My associations with them has been most pleasant.

Respectfully submitted,

ETHEL E. HOLMES,
Librarian.

RESUME OF PUBLIC LIBRARY STATISTICS

Annual Report for the Year Ending
December 31, 1945

PUBLIC LIBRARY

ETHEL E. HOLMES, *Librarian*

Population served 180,000 (Estimated).

Free for lending.

Free for reference.

Total number of agencies 30; consisting of Main Library, 3 Branches, occupying separate buildings, 1 sub-station, 19 schools, 1 deposit station and 5 hospitals.

Number of days open during year (Central Library) 350

Hours open each week for lending (Central Library) 72

Hours open each week for reading (Central Library) 85

Total number of staff, 38 full time; 18 part time, including janitors.

Total valuation of library property, \$236,400.00

INCREASE

Number of volumes at beginning of year.....219,871

Number of volumes added during year by purchase 6,028

Number of volumes added during year by gift and exchange 1,616

Number of volumes added during year by binding material not otherwise counted.. 288

Number of volumes found, previously reported missing 168

Number of volumes lost or withdrawn during year 4,054

Total number at end of year 223,917

Number of pamphlets at beginning of year.... 17,978

Number of pamphlets added during year 3,409

Number of pamphlets withdrawn during year 1,344

Total number of pamphlets at end of year..... 20,043

Number of maps added during year 55

Total number of maps at end of year 1,702

Number of plates added during year 1,645

Total number of plates at end of year 53,414

Number of clippings added during year 1,028

Total number of clippings at end of year 78,892

USE

	<i>Adult</i>	<i>Juvenile</i>	<i>Total</i>
Total recorded use ..	1,034,197	405,041	1,439,238
Total number of volumes lent for home use	439,378	318,527	757,905
Total number of volumes fic- tion lent for home use	227,183	191,848	419,031
Number of sets of prints lent for home use			38,727
Number of meetings in Committee Room,	327.		
Number of publications,	1.		

REGISTRATION

	<i>Adult</i>	<i>Juvenile</i>	<i>Total</i>
Number of registered bor- rowers during the year....	6,731	3,615	10,346
Total number of registered borrowers			47,545
Registration period, 5 years.			
Number of periodicals (including newspapers) Copies, 613; Titles, 535 (Main Library).			
Number of persons using library for reading and study, 296,562.			
Total figures of attendance in reading rooms, 1,742,362.			

FINANCE

RECEIPTS FROM:

Balance on hand January 1, 1945	\$ 16,191.08
Local taxation	96,000.00
Fines, etc.	7,452.70
Total	\$119,613.78

PAYMENT FOR:

Books	\$ 10,379.66
Periodicals	1,891.55
Binding and rebinding	3,244.25
Salaries, library service	65,289.68
Salaries, other service	9,656.16
Taxes	1,077.58
Insurance	628.18
Rent	900.00
Heat	1,098.64
Other maintenance	6,380.82
Grand total	\$100,546.52
Balance on hand Jan. 1, 1946	\$ 19,067.26

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1946

Report

of the

BOARD OF DIRECTORS

of the

FREE PUBLIC LIBRARY

of

SALT LAKE CITY



THE LIBRARY OF THE

APR 8 - 1947

UNIVERSITY OF ILLINOIS

Year ended December 31st,

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REPORT OF THE SECRETARY OF THE FREE
PUBLIC LIBRARY OF SALT LAKE CITY FOR
THE YEAR ENDING DECEMBER 31, 1946.

DIRECTORS

LEE K. NICHOLSON, *President*
(Term expires 1948)

MRS. H. C. MEANS, *Secretary*
(Term expires 1947)

MRS. C. P. OVERFIELD (Term expires 1948)	MRS. C. L. JACK (Term expires 1947)
JACOB A. KAHN (Term expires 1949)	WILFORD M. BURTON (Term expires 1948)
EDGAR A. BERING (Term expires 1949)	D. E. LAMBOURNE (Term expires 1947)
WALLACE F. BENNETT (Term expires 1949)	

LIBRARIAN

ETHEL E. HOLMES

ASSISTANT LIBRARIAN

MARGARET E. BLOCK

ADMINISTRATION COMMITTEE

Mr. Kahn, *Chairman*

Mr. Lambourne

Mr. Burton

FINANCE COMMITTEE

Mr. Bering, *Chairman*

Mr. Bennett

Mrs. Jack

RULES COMMITTEE

Mr. Burton, *Chairman*

Mrs. Means

Mr. Kahn

BOOK COMMITTEE

Mrs. Means, *Chairman*

Mrs. Overfield

Mr. Bering

CHILDREN'S COMMITTEE

Mrs. Overfield, *Chairman*

Mrs. Means

Mrs. Jack

Main Library, 15 South State Street. Open every day of the year except New Year's Day, Lincoln's Birthday, Washington's Birthday, Memorial Day, Arbor Day, July 4th, July 24th, Labor Day, Armistice Day, Columbus Day, Thanksgiving Day and Christmas Day.

HOURS

Week days, 9 a.m. to 9 p.m.

Sundays, 2 p.m. to 9 p.m.

Holidays closed.

BRANCHES

Chapman Branch, 577 So. 8th West Street

Hours—Week days, 2 p.m. to 9 p.m.

Sundays and Holidays closed.

Sprague Branch, 2131 South 11th East Street.

Hours—Mondays through Fridays, 2 p.m. to 9 p.m.

Saturdays, 9:30 a.m. to 5:30 p.m.

Sundays and Holidays closed.

Spencer Branch, 776 West 1st North Street

Hours—Week days, 1:45 p.m. to 8:45 p.m.

Sundays and Holidays closed.

DEPOSIT STATION

Waterloo Deposit Station, 316 Downington Avenue.

Open for Circulation Mondays, Tuesdays, Thursdays and Fridays from 3 p.m. to 5:30 p.m.

January 15, 1947

TO THE HONORABLE MAYOR AND CITY
COMMISSIONERS OF SALT LAKE CITY

Gentlemen:

Following the usual custom we attach hereto the Annual Report of Mrs. Ethel E. Holmes, Librarian of the Salt Lake City Public Library. We feel that the report is self explanatory and requires no particular comment here.

The annual appropriation received has not been sufficient to purchase books of various types to meet the demands of our patrons. We still feel that your body should find ways and means of furnishing additional Library money, not only to meet requirements for operating expenses due to increased costs, but to set aside as well in a reserve account a lump sum each year, including 1947, for the purpose of making the major building improvements and increasing the facilities so badly needed to meet the requirements of a city of 180,000 as against the present facilities for a city of 35,000 people.

We wish again to express our appreciation for the consistent cooperation of your Honorable Body and of Auditor Holley's interest and assistance.

Yours respectfully,

PUBLIC LIBRARY BOARD

By Lee K. Nicholson,
President

By Mrs. Howard C. Means
Secretary

1947 BUDGET

Salaries	\$ 75,600.00
Custodians salaries	11,400.00
Periodicals	300.00
Books	12,000.00
Binding and rebinding	4,500.00
Catalog	300.00
Office supplies	3,600.00
Sundries	240.00
Rent	900.00
Periodical list	1,600.00
Fuel and janitor supplies	1,680.00
Insurance	800.00
Collecting city taxes	1,200.00
Repairs and renewals	3,000.00
Furniture and fixtures	1,200.00
Reserved for postwar expansion	5,228.00
Total	\$123,548.00

Salt Lake City, Utah
January 1, 1947

TO THE HONORABLE BOARD OF DIRECTORS OF
THE FREE PUBLIC LIBRARY OF SALT LAKE CITY

I herewith submit my annual report for the year ending December 31, 1946.

Because of the reestablishment of more stable conditions the work of the library during the past year has been interesting and normal. The increase in circulation of 40,175 over that of 1945 with its attendant increase in reference work in all departments engenders a feeling of having given good service to our patrons with the facilities we have available. The impact of the increased registration at the University of Utah has been definitely felt by our library, and our only regret is that financial restrictions on the purchase of books and limited space have made it impossible to completely meet the requests for service with which we have been confronted.

As the year progressed book deliveries were more satisfactory and we have been able to add 6,549 volumes by means of purchase. This number was augmented by gifts of 1,799 books. Although we have discarded 2,154 items we now have, at the close of the year, a book stock totaling 229,857 volumes.

Some permanent improvements have been made to the library plant. Additional underpinning has been provided at the Sprague Branch Library which seems to give promise of finally solving the problem of the settling of the building due to underground moisture. This will permit us to go ahead with the refinishing work which this branch has so long needed. New lights were installed in the auditorium at the Chapman Branch Library. This room is now the best lighted room in the entire library system and gives impetus to a desire to improve lighting conditions in other parts of the system. It is our hope that a definite program of rehabilitation can be planned for the coming year.

In June we closed our sub-branch at the Neighborhood House. This brought to a close thirty-three years of association with the work there. For twenty-six of those years the Neighborhood House Library has been a part of the public library system. Although we regret the ending of our long service at this location, the fact that we have two west side branches, and that we have been able to divert some library effort into other channels make the discontinuance less regrettable.

In mid-October we again instituted regular weekly radio broadcasts through the courtesy of

Radio Station K A L L . There has been pleasant and interested response from this feature of our work. We are deeply appreciative of the opportunity given to us for this additional means of contact with the reading and listening citizen.

Two nationally known individuals in the field of library work visited us this year. Mr. Xenophone P. Smith, Director of Work for the Adult Blind for the Library of Congress called on us in February. He is enthusiastic about the work and is studying the needs of the Blind and the methods of serving them for the purpose of improving that service for more complete satisfaction to all interested agencies. The last week in July we had the pleasure of a visit from Mr. Paul Howard, American Library Association public relations coordinator in Washington, D. C. His visit was primarily for the purpose of making a report on the work being done in the nation's capitol, but he proved a valued source of information and suggestions. Mr. Howard's comments on the building facilities of our central library resulted in added public interest in our local library problems. The newspapers have given generously of their space, and have included many special feature articles on the library, its services, its limitations and its needs.

The library received a gift of \$500.00 in cash from one of its regular patrons, Dr. John R. Llewellyn, a well known physician of the city. This substantial expression of civic interest in library service by a citizen of Salt Lake, commends itself to all of us. The Library accepts this gift with deep appreciation.

Two changes have taken place in the Library Board. Mr. D. E. Lambourne has been appointed to fill the place of Mr. Leland Swaner resigned, and Mr. Wallace F. Bennett was named to the place formerly occupied by Mr. E. T. Brown. Although we regret very much the loss of two valued board members, their places have been filled by men of accomplishment and experience who have already proved themselves a worthwhile addition to the board.

CIRCULATION DEPARTMENT

MRS. EFFIE M. JACOBS IN CHARGE

The total circulation in 1946 for the entire library system was 798,080 a gain of 40,175 over the previous year. This represents a loan of approximately 16 books for each of the registered borrowers or 4 books for every man, woman and child in Salt Lake City. Special requests numbering 2,722 have been placed during the year. 1,539 discarded books have

been sent out to those who request them, and who have no local library service.

Miss Emma Zane reports a circulation of 12,897 from the books sent on deposit to the State Prison from time to time, an increase of more than 42% over the number circulated through this source last year.

The Mailing Department under the supervision of Mrs. Grace Dobbins had by far the largest circulation in its history with 2,989 items sent to 112 patrons in 33 towns of Utah and to the states of California, Idaho, Nevada, Wyoming and Massachusetts. These patrons so served are very appreciative of our loans. Although these loans are outside our immediate territory, it is a very worthwhile part of our work as it is in all libraries situated as ours.

The Waterloo Deposit Station with Mrs. Josephine Tracy in charge, continues its fine service in its neighborhood. The reference work there has increased due to its proximity to South High School.

It has been a good year for circulation work.

REFERENCE DEPARTMENT

MRS. ORA LEE PARTHESIUS, LIBRARIAN

1,642 more people visited the Reference Department during the year and 4,084 more questions were asked than the year preceding. 274 questions made February 5th the record day. Telephone questions made up about one third of the total.

Information on subjects ranging from regional history to genealogy was mailed to all parts of our country. The department was instrumental in finding a missing heir. One of the interesting club programs prepared for an out of town patron was on the subject, case histories of well known magazines. The returned veterans are still keeping the college and architectural material busy. They also add a more serious note to the study hall attendance. A file of 1946 telephone directories presented from army headquarters at Kearns has been much in demand.

The outstanding exhibit for the year was on American mohair sent out by the American Wool Council. Others have included special holiday books, Utah poets, a striking oversized Kelvinator pamphlet, and the first exhibit of the Centennial: the Rural Cyclo, in four volumes, 1847-9, published in Edinburgh.

Charles Kelly, the author, was much pleased at the scope of our Indian clippings. A visitor from out of town found a reference in our clippings on World Affairs which he was unable to find at the

local newspaper libraries. Another visitor ferreted out a bit of family history in our Utah Collection for which he had been searching forty years.

New leaders were made for the catalogue. The miscellaneous collection of the Smithsonian Institute was arranged and listed so that it can be referred to readily. 110 questionnaires were sent to regional artists, asking for autobiographical material. The replies, when received, will be combined with newspaper material to form another reference aid.

MAP AND ATLAS DIVISION

MISS ADAH TAFT IN CHARGE

The display of maps on the bulletin board is a constant source of interest to library visitors. There are many colorful picture and historical maps among the 1800 owned by the library. A recent map: Utah, a scenic and historical map, given to us by Mr. Arthur L. Crawford of the State Department of Publicity and Industrial Development, is very attractive and useful for the Centennial.

A new and official large scale map of Salt Lake City has been added to our collection this year. It includes Salt Lake and Davis counties. The new streets are indicated with a street finder attached.

PAMPHLET DIVISION

MISS BETH OYLER IN CHARGE

The pamphlet section, during the year of 1946 has had many varied and interesting requests for material.

The nationally debated question of socialized medicine has brought many demands for material on this subject. Juvenile delinquency is still a paramount problem to many students. Both the old and new pamphlets on youth and crime have been used extensively.

Material is asked for especially on such subjects as penicillin, atomic power, occupations, building and travel. The Utah Centennial has created a demand for material on Utah history. The pamphlets prepared under the supervision of Kate B. Carter have been very useful in supplying this information.

The Utah Foundation is contributing a series of pamphlets on governmental expenditures and appropriations, which contain many valuable statistics. Many new pamphlets are being made from articles clipped from discarded health and medical magazines, and have added greatly to the wealth of information available for circulation from the pamphlet division.

PICTURE DEPARTMENT

MRS. NORMA D. SAWYER IN CHARGE

The circulation of folios in the Picture Department numbered 42,986 comprising 143,745 plates. This represents a gain of 4,256. There were 845 new folios added this year.

As is to be expected, there are many calls for early Utah pictures to furnish the background for floats and pageants for the coming year. Although there were fewer art classes in the city, we found an increased use of this department by business houses for works such as sign painting, advertising layouts, and murals used in restaurants and other public rooms.

A new case for pictures of intermediate size has been a great boon for the filing of prints.

ANGELA FERRIS CHILDREN'S ROOM

MRS. DOROTHY W. LYON, LIBRARIAN

The total circulation of books in the Angela Ferris Room during the year was 120,382—39,106 fiction and 81,276 classified—a gain of 6,196 over the year 1945.

One of the outstanding new ventures this department has sponsored this year is the weekly visit of one of our staff members, Mrs. Paul Ketterer, to the Pediatrics Division of the County Hospital. On these visits Mrs. Ketterer distributes suitable books and tells stories to the children. 5,957 books were circulated to the children in this division during the year.

The number of parents coming to the library for books for their pre-school children continues to increase. Several groups of mothers in the city have taken up the study of children's literature and through these groups the library has been introduced to many parents who had not previously realized the facilities offered by the library. These parents all seem very favorably impressed with the pleasure and benefit they are receiving through the reading of books with their children.

Again this year, for a period of six weeks during the summer months, books furnished from this library were circulated from the Douglas School under the supervision of Mrs. Judith McArthur. The total of this circulation was 2,841. Mrs. McArthur conducted two story hours each week besides the supervision of the book circulation. The average attendance at the story hours was 32 children.

Books were sent to the Brownie Camp at Mountain Dell, the Girl Scout Camp at Cloud Rim and the Girl Reserves Camp at Brighton. All books were

returned in good condition and the leaders expressed the appreciation of the campers for their use.

This department continues to cooperate with the Junior League who sponsor a splendid radio program for children, "Books Bring Adventure." We distributed the book marks, furnished by the Junior League, listing the books to be dramatized all of which are available in our library.

Twelve groups of children from the city schools, two from the county, two Girl Scout Troops and one Brownie Pack visited the Children's Room of the Main Library during the year and received instructions on how to use the library and the opportunities offered by the library.

The total circulation of books to the Salt Lake City schools was 106,007, a gain of 6,013 over the year 1945. The books were returned to the library during the summer months and, under the capable supervision of Mrs. Raeola Reiter, were mended, rebound and new titles added to the list before they were returned to the schools for another year's use.

CATALOGUING DEPARTMENT

MISS ELSIE DICKERT IN CHARGE

Following the resignation of Mrs. Ruby Morris from this department, Miss Lucile Wright was transferred from the Reference Department to the cataloguing of books and the work has proceeded without interruption.

An additional desk purchased for this department has helped in increasing its general efficiency. Each volume acquired for the library by mid-December is catalogued prior to the year's end.

ACCESSIONING DEPARTMENT AND WORK ROOM

MISS ELSIE SCHEID IN CHARGE

As usual this department is busy with behind-the-scene activities. 8,850 books were accessioned during the year. All adult books were prepared for use here, including labeling after coming from the cataloguing office.

When staff members are free from other work, they report to Miss Scheid and help with the various odd jobs that are at hand, not the least of which is the task of mending and rebacking torn and worn volumes that is an ever present by-product of library work.

READING ROOM FOR THE BLIND

MRS. DORIS WHITTIER IN CHARGE

The work in this section has grown so that it was no longer possible for one person to circulate

the books to the Blind and also have supervision of the Col. Andrew S. Rowan Reading Room for the Blind. With the approval of the Reading Room Board and of the Library Board the work was separated. Mrs. Whittier remained with the circulation work and Miss Clara Christensen was given the supervision of the reading room which remains in close connection with the library.

This new arrangement has had many satisfactory results and seems to have been the best solution to the growing needs of the work with the Blind.

CHAPMAN BRANCH LIBRARY

MRS. FLORA MONTGOMERY, LIBRARIAN

The circulation for this branch was 67,690, a gain of 4,484 over the number of books circulated in 1945. This gain was evenly distributed between the adult and juvenile in both non-fiction and fiction class.

The patrons of the library are enjoying the new lights in the auditorium. This room has been used by groups that are interested in sewing and in study, for political organizations and for social gatherings. The Parent-Teacher Association has met here for the study of child guidance.

Two new steel stacks were added to the adult section of the branch. These have helped much in alleviating the over-crowded condition there.

The Chapman Branch has again enjoyed the fine cooperation of the teachers from the five schools in that district.

SPRAGUE BRANCH LIBRARY

MISS AURELIA BENNION, LIBRARIAN

The Sprague Branch has had increasing activities during the year. Each week Miss Bennion writes a column for the Bulletin called "Bookman's Notes." Besides giving short comments on the new books added for circulation, there are notes on literature and literary news. Attention is called to the services the library has to offer.

A Baby Clinic sponsored by the City Board of Health meets in the Story Room the second and fourth Tuesday of each month. Both this room and the lecture room are used regularly by organizations in Sugar House.

110 new folios have been added to the picture collection. The maps and pamphlets have all been catalogued and the back files of magazines have been arranged so that they are more readily accessible.

During Children's Book Week the Sterling Furniture Company very generously loaned the library a show window where books and maps were displayed to emphasize the theme "Books are Bridges."

SPENCER BRANCH LIBRARY

MRS. LYDIA WILLIAMSON, LIBRARIAN

The patrons of the John D. Spencer Branch are splendidly thoughtful and cooperative. Many take a personal interest in its welfare. One patron, Mr. Alex Anderson, who is a skilled pattern maker, noted the crowded condition of the picture file and made two nice cases out of wood which, together, have a capacity of about one thousand pictures. These relieve the congested file considerably.

Each year since she has been branch librarian, Mrs. Williamson has placed a Nativity Scene at Christmas time for a period of two weeks. The figures are well made, the scene is most impressive and arouses much comment from both children and adults.

Although there has been some loss in juvenile circulation at this branch there has been an appreciable gain in the circulation of adult fiction. It is hoped that new lighting can be obtained for the Juvenile Department for better juvenile circulation.

STAFF

There have been few changes in the staff during the year. Mrs. Ruby Morris resigned at the beginning of the year. Miss Dorothy Bearson was added to the staff at that time but she, in turn, resigned in August. In September Mrs. Margaret Shepherd joined our staff to fill the vacancy so formed. Mrs. Shepherd had been employed by the library previously at both the Chapman and Spencer Branches and at the central library.

Miss Madeline Smith and Mrs. Isabel Walker were granted leaves of two months each in the early part of the year. Miss Lucile Wright was transferred to the Cataloguing Department when Mrs. Morris resigned and Miss Beth Oyler took her place in the Reference Department. Miss Lucille Harris again had leave of absence to attend the University of Denver Summer Library School. Mrs. Raecola Reiter had the advantage of a course at the University of Utah on book binding and book mending.

I should like to express my sincere appreciation of the cooperation of the members of the library staff. Their loyalty and generous service are an outstanding part of our organization.

As usual the Library Board has given generously of their time and effort in matters of library administration. Their intelligent and friendly counsel has been of much assistance. I have enjoyed working with them.

Respectfully submitted,

ETHEL E. HOLMES,
Librarian.

RESUME OF PUBLIC LIBRARY STATISTICS

Annual Report for the Year Ending
December 31, 1946

PUBLIC LIBRARY

ETHEL E. HOLMES, *Librarian*

Population served: 180,000 (Estimated).

Free for lending.

Free for reference.

Total number of agencies: 30, consisting of Main Library, 3 branches, occupying separate buildings, 1 sub-station, 19 schools, 1 deposit station and 6 hospitals.

Number of days open during year (Central Library) 353

Hours open each week for lending (Central Library) 72

Hours open each week for reading (Central Library) 85

Total number of staff, 38 full time; 19 part time (including janitors).

Total valuation of library property, \$307,320.00 (Estimated).

INCREASE

Number of volumes at beginning of year 223,917

Number of volumes added during year by purchase 6,549

Number of volumes added during year by gift and exchange 1,811

Number of volumes added during year by binding material not otherwise counted .. 330

Number of volumes found, reported missing .. 160

Number of volumes lost or withdrawn during year 2,910

Total number at end of year 229,857

Number of pamphlets at beginning of year 20,043

Number of pamphlets added during year 3,085

Number of pamphlets withdrawn during year 3,764

Total number of pamphlets at end of year 19,364

Number of maps added during year 86

Total number of maps at end of year 1,788

Number of plates added during year 1,688

Total number of plates at end of year 55,102

Number of clippings added during year 735

Total number of clippings at end of year 78,627

USE

	<i>Adult</i>	<i>Juvenile</i>	<i>Total</i>
Total recorded use	699,940	411,247	1,111,187
Total number of volumes lent for home use	463,249	334,831	798,080
Total number of volumes fiction lent for home use	237,244	206,480	443,724
Number of sets of prints lent for home use			143,745
Number of meetings in Committee Room,	372.		
Number of publications,	1.		

REGISTRATION

	<i>Adult</i>	<i>Juvenile</i>	<i>Total</i>
Number of registered bor- rowers during year	7,777	3,314	11,091
Total number of registered borrowers			50,594
Registration period—5 years.			
Number of periodicals (including newspapers) copies, 617; titles, 555 (Main Library).			
Number of persons using library for reading and study,	313,107.		
Total figures of attendance in reading rooms,	1,843,552.		

FINANCE

RECEIPTS FROM:

Balance on hand January 1, 1946	\$ 19,067.26
Local taxation	96,000.00
Fines, etc.	8,290.22
Total	\$123,357.48

PAYMENT FOR:

Books	\$ 12,330.18
Periodicals	1,968.98
Binding & rebinding	4,404.53
Salaries, library service	68,947.80
Salaries, other service	10,174.44
Taxes	1,101.09
Insurance	1,548.99
Rent	900.00
Heat	1,034.04
Other maintenance	7,938.50
Grand total	\$110,348.55
Balance on hand January 1, 1947	\$ 13,008.93

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REPORT

of the
BOARD OF DIRECTORS
of the
FREE PUBLIC LIBRARY
of
SALT LAKE CITY



THE LIBRARY OF THE
MAR 17 1948
UNIVERSITY OF ILLINOIS

Year Ending December 31st

1947

REPORT OF THE SECRETARY OF THE FREE
PUBLIC LIBRARY OF SALT LAKE CITY FOR
THE YEAR ENDING DECEMBER 31, 1947.

DIRECTORS

LEE K. NICHOLSON, *President*
(Term expires 1948)

MRS. H. C. MEANS, *Secretary*
(Term expires 1950)

MRS. C. P. OVERFIELD (Term expires 1948) MRS. C. L. JACK (Term expires 1950)

JACOB A. KAHN (Term expires 1949) WILFORD M. BURTON (Term expires 1948)

EDGAR A. BERING (Term expires 1949) D. E. LAMBOURNE (Term expires 1950)

WALLACE F. BENNETT
(Term expires 1949)

LIBRARIAN
Ethel E. Holmes

ASSISTANT LIBRARIAN
Margaret E. Block

ADMINISTRATION COMMITTEE

Mr. Kahn, *Chairman*

Mr. Lambourne

Mr. Burton

FINANCE COMMITTEE

Mr. Bering, *Chairman*

Mr. Bennett

Mrs. Jack

RULES COMMITTEE

Mr. Burton, *Chairman*

Mrs. Means

Mr. Kahn

BOOK COMMITTEE

Mrs. Means, *Chairman*

Mrs. Overfield

Mr. Bering

CHILDREN'S COMMITTEE

Mrs. Overfield, *Chairman*

Mrs. Means

Mrs. Jack

Main Library, 15 South State Street. Open every day of the year except New Year's Day, Lincoln's Birthday, Washington's Birthday, Arbor Day, Memorial Day, July 4th, July 24th, Labor Day, Armistice Day, Columbus Day, Thanksgiving Day and Christmas Day.

HOURS

Week days, 9 a.m. to 9 p.m.

Sundays, 2 p.m. to 9 p.m.

Holidays closed.

BRANCHES

Chapman Branch, 577 So. 8th West Street

Hours—Week days, 2 p.m. to 9 p.m.

Sundays and holidays closed.

Sprague Branch, 2131 South 11th East Street

Hours—Mondays through Fridays, 2 p.m. to 9 p.m.

Saturdays, 10 a.m. to 5:30 p.m.

Sundays and holidays closed.

Spencer Branch, 776 West 1st North Street

Hours—Week days, 1:45 p.m. to 8:45 p.m.

Sundays and holidays closed.

DEPOSIT STATION

Waterloo Deposit Station, 316 Downingtown Avenue.

Open for circulation Mondays, Tuesdays, Thursdays and Fridays from 3 p.m. to 5:30 p.m.

January 12, 1948

TO THE HONORABLE MAYOR AND
CITY COMMISSIONERS OF SALT LAKE CITY

Gentlemen:

In behalf of the Board of Directors of the Public Library of Salt Lake City, the annual report of the Librarian is hereby presented together with the 1948 budget for the Main Library and its branches.

Again, we wish to emphasize the need for a new central building. We are now faced with the apparent necessity of moving one or more departments of the library into rented quarters. This arrangement would be, of course, neither satisfactory nor economical.

Your cooperation in the matter of increasing our appropriation has been very gratifying. These additional funds will go far toward a more equitable adjustment of our budget in which salary increases and an enlargement of the book fund are paramount.

The Board wishes to express to you their appreciation of your understanding of the library's problems. They will be happy to furnish you any information on library matters whenever it is desired.

Yours respectfully,

PUBLIC LIBRARY BOARD

L. K. NICHOLSON, *President*

MRS. HOWARD C. MEANS, *Secretary*

1948 BUDGET

Salaries	\$ 87,300.00
Custodians' Salaries	12,600.00
Pension Fund	2,160.00
Periodicals	480.00
Books	42,000.00
Binding and Rebinding	5,280.00
Catalog	480.00
Office Supplies	4,200.00
Sundries	720.00
Rent	2,400.00
Periodical List	2,100.00
Fuel and Janitor Supplies	2,420.00
Insurance	1,780.00
Collecting City Taxes	1,800.00
Repairs and Renewals	4,800.00
Furniture and Fixtures	1,800.00
	\$172,320.00

January 1, 1948

TO THE HONORABLE BOARD OF DIRECTORS OF
THE FREE PUBLIC LIBRARY OF SALT LAKE CITY

I herewith submit my annual report of the year ending December 31, 1947.

During this period following the war, when business and industrial interests are adjusting themselves to new demands and new conditions; when our schools and universities are crowded to overflowing, and in some instances have doubled and trebled in scope; the Public Library, as the community intelligence center, if it is to anticipate the needs and demands of the community which it serves, must add new services and develop those which it now has. This growing need for some means of library expansion has been our chief concern during the past year. The housing condition is particularly acute at the main library and our overcrowded condition there has now reached the stage of definitely hampering the service which is expected of us. In order to have a sound basis for future planning, Mr. Joseph L. Wheeler, nationally known consultant on library building and library planning, came to Salt Lake in February at the request of the Library Board and made a comprehensive survey of library conditions here. He confirmed the recognized need of greatly expanded physical equipment and a more centrally located site. The building committee of the Chamber of Commerce, in their study of a possible city building program, has also realized our great need.

At the beginning of the year, as another step toward better service, the first and second class cities of the state went before the legislature and asked for an increase of the maximum tax levy allowed for library purposes in these larger centers. In this we were partially successful. Our City Commission, conscious of the financial handicap under which we were operating, allowed this increase in tax levy as soon as it was authorized by the state legislature. This increase in budget will greatly facilitate the operation of the library for the coming year.

Changes were also made in the law governing the pension retirement plan for municipalities. Although it left much to be desired and is not altogether clear in its interpretation, this law does provide that libraries may participate in such a plan if they so desire. There are many adjustments to be made, but it is anticipated that provision for retirement of staff members who are eligible will be in good working order at an early date.

During the war years most plans for regular upkeep of our buildings were postponed, but this

year we were able to have painting and redecorating done at all three of our branch libraries and some outside work done at the main library. The outside trimming of all the library buildings was cleaned and repainted, and the three branches were redecorated inside in all the rooms which are used by our patrons. Much detailed repair work to walls, ceilings and floors was done preceding the refinishing. In addition, the Spencer Branch Library was completely re-roofed with materials which we expect will give us good service for the next thirty years.

The latter part of June, this library, in conjunction with the Salt Lake County Library and the Library of the University of Utah, had the pleasure of entertaining many visiting librarians enroute to the American Library Association convention in San Francisco. Notable among these were Mr. J. H. Pafford of the library of the University of London, and six members of the Latin American group who had been in attendance at the assembly of librarians of the Americas held at the Library of Congress in the late spring.

In the early part of the year we received a very fine gift of books from the First Presidency of the Church of Jesus Christ of Latter-Day Saints. These were especially useful this year as the titles were on subjects of early Utah history and Mormonism. There were 58 volumes in this group.

The local newspapers have given very generously of their space this past year with many feature articles and short items from time to time. This has been a great help to the library and apparently much enjoyed by our patrons.

CIRCULATION DEPARTMENT

MRS. EFFIE M. JACOBS IN CHARGE

The circulation for the year was 807,490 which represents more than an 11 per cent gain over that of the previous year. The reference attendants in the Circulation Department are kept busy finding material on present day interests. International relations and the use of atomic energy seem to lead the field, but there are innumerable questions on how to establish small businesses such as fur farming, specialty stores or repair shops. This department has been somewhat handicapped by the curtailment of book purchases due to increased costs, but a view of the department in the late afternoon would show that there is no lack of individuals seeking relaxation and knowledge from books.

3,300 books, pictures and pamphlets were mailed to a total of 115 out-of-town patrons in 69 towns of Utah and seven neighboring states.

Special requests for books amounting to 2,722 were checked and filled. This is slightly under last year's total because there was no outstanding best seller as in the preceding year.

Discarded books were, as usual, mailed upon request to people living in sections of the State lacking library facilities. These discarded books numbered 1,818.

A total of 38,644 books and magazines were circulated at five of the major hospitals in the city. Of this number, 31,500 were adult and 7,144 juvenile.

REFERENCE DEPARTMENT

MRS. ORA LEE PARTHESIUS, LIBRARIAN

The Reference Department has gained in attendance, number of questions, government circulation, room use of Utah books and clippings and world clippings, attendance at meetings, circulation of maps and maps used in the room. 3,771 more patrons visited the department and 1,786 more questions were asked. Many of these questions were telephone and out-of-state letter inquiries. For the second consecutive year, February held the question record, 332 being asked the Sunday after Washington's birthday. Patrons in February used 641 Utah books and 146 Utah clippings—a real record for use of the Utah collection. The Centennial clippings, together with Mrs. Kate Carter's "Heart Throbs of the West," answered two thirds of the requests for Utah historical information. World clippings have also proved helpful, especially for national debate material and presidential appointments.

The department has successfully survived two dictionary contests and countless radio quizzes, including the famous "Miss Hush." For the latter, enthusiastic contestants used Who's Who about 500 times in four days.

Bibliographies have been made for clubs and individuals. Exhibits featured new and unusual maps and atlases through the year, and advertised holiday pamphlets for circulation.

During the summer, about 1,000 out-of-date and unused titles were withdrawn. Some of the government titles were given to the University.

"Heart Throbs of the West" and the American Civic Association series have been indexed. The current "Improvement Era" index is continuing.

MAP AND ATLAS DEPARTMENT

MISS ADAH TAFT IN CHARGE

Our community is becoming increasingly map and atlas minded. Patrons want to know the location of friends and acquaintances in unknown places, and to find the meaning of terms in current news. Maps of the Bible countries are still leading in popularity.

There were 1,110 maps circulated during the year and 2,587 used in the reading room. This is an increase of 771 in the number of maps consulted this year.

There have been 163 new maps added during the year and the new "Atlas of World Affairs" contains much information not to be found elsewhere.

PAMPHLET DIVISION

MISS BETH OYLER IN CHARGE

A complete inventory was made in this section this year. All out-of-date and worn materials were discarded. More new pamphlets were added and we now have a good usable file of 19,899 items.

Questions about Utah were foremost. Pamphlets compiled by the Daughters of the Pioneers supplied many of the answers and were circulated constantly. Materials on different holidays in Utah were prepared for use. Miss Sarah Porter gave the library a copy of the first Fourth of July celebration at Alta in 1876. Additional copies were made for our files.

A special display of Christmas pamphlets, which proved useful and of much interest, was arranged in the exhibit case for the holiday season.

PICTURE DEPARTMENT

MRS. NORMA SAWYER IN CHARGE

Calls for pictures came from an increased variety of sources as a result of the Centennial celebration. Thus new patrons became acquainted with this department and are turning to it for other needs.

The circulation for the year was 43,090 folios comprising 136,396 plates. There were 2,089 new plates added during the year. The stock is in good repair and we have had increasingly satisfactory co-operation from borrowers in the care of pictures while in their possession.

Our collection of larger prints is much used and highly praised. Visitors have compared this department very favorably with similar services in larger libraries.

ANGELA FERRIS CHILDREN'S ROOM

MRS. DOROTHY W. LYON, LIBRARIAN

The circulation during the year was 122,688—37,132 fiction and 85,556 classified, a gain of 2,315 over the year 1946 although the Angela Ferris Room is so crowded for space that nearly every table is covered with books.

With the ever increasing publication of attractive books for the pre-school child and the young reader, it is a very encouraging factor to note how many parents, both fathers and mothers, come to the library regularly in order to keep their young children supplied with books. In fact, a big part of the increase in circulation can be attributed to the circulation of books to the younger patrons.

The motif for the annual display during Children's Book Week emphasized the theme "Books for the World of Tomorrow". The newspapers gave us splendid publicity and numerous visitors, including our regular patrons, librarians, teachers, supervisors and parents, crowded the children's room every day. A discussion of children's books was featured by the Children's Librarian over KSL Tuesday, November 18.

The library books taken to the Pediatrics Division of the County Hospital under the supervision of Mrs. Kareen Ketterer continue to be very popular. 7,144 books were circulated, a gain of 1,187 over the year 1946. Mrs. Ketterer often tells stories to the children when the opportunity affords.

Books were sent to the Girl Scout Camp at Cloud Rim. We also supplied a special group of books requested by the leaders of the Boy Scouts at Camp Steiner.

The school department under the supervision of Mrs. Raeola Reiter continues to grow. The books returned to the library during the vacation months were thoroughly mended or rebound, new titles added and returned to the schools at the opening of the fall term. The circulation of library books from the schools was 113,315, a gain of 7,308 over 1946.

Fourteen groups of children from various city schools, three Girl Scout troops and two Brownie Packs visited the Angela Ferris Room during the year and were told of the opportunities offered by the services of the Public Library.

READING ROOM FOR THE BLIND

MRS. DORIS WHITTIER IN CHARGE

The work of this department continues to grow steadily and it has been necessary to give additional

time to its operation. The circulation for the year was 10,466, of which 2,170 were Braille and 8,296 were Talking Books.

Since the Library of Congress has been allotted additional funds for the placement and repair of Talking Book Readers, it has been noted that circulation of recordings has increased at a more rapid rate. New patrons have been added to our regular readers, many of them from the Wyoming part of our district.

CHAPMAN BRANCH LIBRARY

MRS. FLORA MONTGOMERY, LIBRARIAN

The work of this branch has proceeded much as usual. The total circulation for the year was 68,544 with the notation that there was an increase in the books charged out to children of the primary grades.

The juvenile collection was inventoried on December 8 and only 22 books were reported missing. For a period of seven years, this is certainly a record for minimum loss.

The committee room continues in constant use. The Chapman Branch Library Club meets here regularly as does the Democratic study club.

This branch continues its close association with the schools and has collections loaned to seven of them. The Hatch Nursery School has borrowed a special collection and Miss Mary Henneman of the city schools, who teaches children confined to their homes, borrows additional material for the use of her pupils.

SPRAGUE BRANCH LIBRARY

MISS AURELIA BENNION, LIBRARIAN

The Sprague branch had a very good year with a circulation of 84,768—a gain of 3,419 over that of 1946. The many new residential districts in the southeast part of the city make an increased clientele for this branch in the Sugarhouse district.

119 new folios comprising 360 plates have been added to the picture collection.

The story hour room and committee room continue to be used regularly by a variety of organizations, among them the Salt Lake Baby Clinic which continues to meet regularly there twice monthly.

A new electric hot water heater is proving itself a great convenience with year around hot water rather than seasonal.

SPENCER BRANCH LIBRARY

MRS. LYDIA S. WILLIAMSON, LIBRARIAN

This branch is situated in a pocket of residences hemmed in by industrial plants on one side and the Jordan River on the other. Because it is naturally limited in its opportunity for growth, it is gratifying to report a circulation of 49,663—a gain of 1,344 over last year.

Early in the year it was found that the cost of circulation averaged more here than in other divisions of the library system. As a result, the staff was reduced from two full-time and one half-time members to one full-time and two half-time members. At the present rate of increase, we may soon need to return to the larger staff.

THE STAFF

In June of this year, Mrs. Margaret Shepherd resigned to give more time to her family. At that time Miss Myrle Wilson was transferred from the Spencer Branch Library to the Main Building.

On November 9th, we were very much saddened by the sudden death of Mrs. Isabel McLaughlin Walker who had been a member of the Library Staff for more than sixteen years. Mrs. Winnie La Munyan has been added to the staff to fill the vacancy. Miss Vera Dazey was employed in place of Miss Emma Zane who is on leave of absence because of illness.

Mr. Nicholson, President of the Board, Mrs. Holmes, Librarian, and Miss Block, Assistant Librarian attended the American Library Association Convention in San Francisco June 29 to July 6.

During the past year, the staff has shown wonderful loyalty and cooperation, and I appreciate more than I can express their faithful and willing service.

I should also like to express, especially, to the Library Board, my appreciation of the unusual amount of time and attention they have given to library matters this past year and my pleasure in my association with them.

Respectfully submitted,

ETHEL E. HOLMES,
Librarian.

RESUME OF PUBLIC LIBRARY STATISTICS

Annual Report for the Year Ending

December 31, 1947

PUBLIC LIBRARY

ETHEL E. HOLMES, *Librarian*

Population served: 180,000 (Estimated).

Free for lending.

Free for reference.

Total number of agencies: 29, consisting of a main library, 3 branches occupying separate buildings, 19 schools, 1 deposit station and 6 hospitals.

Number of days open during year (Central Library 352

Hours open each week for lending (Central Library 72

Hours open each week for reading (Central Library 85

Total number of staff, 38 full time; 18 part time (including janitors).

Total valuation of library property \$307,320.00 (Subject to revision).

INCREASE

Number of volumes at beginning of year.....229,857

Number of volumes added during year by purchase 7,089

Number of volumes added during year by gift and exchange 1,688

Number of volumes added during year by binding material not otherwise counted.... 328

Number of volumes found, reported missing.. 170

Number of volumes lost or withdrawn during year 4,788

Total number at end of year 234,344

Number of pamphlets at beginning of year.... 19,364

Number of pamphlets added during year 2,565

Number of pamphlets withdrawn during year 2,030

Total number of pamphlets at end of year 19,899

Number of maps added during year 163

Total number of maps at end of year 1,889

Number of plates added during year 2,089

Total number of plates at end of year 57,055

Number of clippings added during year 1,081

Total number of clippings at end of year 80,478

USE

	<i>Adult</i>	<i>Juvenile</i>	<i>Total</i>
Total recorded use	693,444	429,727	1,123,171
Total number of volumes lent for home use	457,600	349,890	807,490
Total number of volumes fiction lent for home use	228,951	217,064	446,015
Number of sets of prints lent for home use			43,090
Number of meetings in Committee Rooms,			409.
Number of publications,			1.

REGISTRATION

	<i>Adult</i>	<i>Juvenile</i>	<i>Total</i>
Number of registered bor- rowers during year	6,804	3,379	10,183
Total number of registered borrowers			52,895
Registration period—5 years.			
Number of periodicals (including newspapers) copies, 660; titles, 588 (Main Library).			
Number of persons using library for reading and study, 315,681.			
Total figures of attendance in reading rooms, 1,864,403.			

FINANCE

RECEIPTS FROM:

Balance on hand January 1, 1947.....	\$ 13,008.93
Local taxation	101,228.00
Fines, etc.	8,789.76
Total	\$123,026.69

PAYMENT FOR:

Books	\$ 14,169.01
Periodicals	2,007.06
Binding & rebinding	4,117.73
Salaries, library service	73,249.88
Salaries, other service	10,989.84
Taxes	1,212.81
Insurance	1,276.71
Rent	900.00
Heat	1,285.59
Other maintenance	13,529.58

Grand Total	\$122,738.21
Balance on hand January 1, 1948	\$ 288.48

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1948

REPORT

of the

BOARD OF DIRECTORS

of the

FREE PUBLIC LIBRARY

of

SALT LAKE CITY



Year Ending December 31st

1948

REPORT
of the
BOARD OF DIRECTORS
of the
FREE PUBLIC LIBRARY
of
SALT LAKE CITY



Year Ending December 31st
1948

THE LIBRARY OF THE
MAR 3 1 1949
UNIVERSITY OF ILLINOIS

REPORT OF THE SECRETARY OF THE FREE
PUBLIC LIBRARY OF SALT LAKE CITY FOR
THE YEAR ENDING DECEMBER 31, 1948.

DIRECTORS

LEE K. NICHOLSON, *President*
(Term expires 1951)

MRS. H. C. MEANS, *Secretary*
(Term expires 1950)

MRS. C. P. OVERFIELD
(Term expires 1951)

MRS. C. L. JACK
(Term expires 1950)

JACOB A. KAHN
(Term expires 1949)

WILFORD M. BURTON
(Term expires 1951)

EDGAR A. BERING
(Term expires 1949)

D. E. LAMBOURNE
(Term expires 1950)

WALLACE F. BENNETT
(Term expires 1949)

LIBRARIAN

Ethel E. Holmes

ASSISTANT LIBRARIAN

Margaret E. Block

ADMINISTRATION COMMITTEE

Mr. Kahn, *Chairman*

Mr. Lambourne

Mr. Burton

FINANCE COMMITTEE

Mr. Bering, *Chairman*

Mr. Bennett

Mrs. Jack

RULES COMMITTEE

Mr. Burton, *Chairman*

Mrs. Means

Mr. Kahn

BOOK COMMITTEE

Mrs. Means, *Chairman*

Mrs. Overfield

Mr. Bering

CHILDREN'S COMMITTEE

Mrs. Overfield, *Chairman*

Mrs. Means

Mrs. Jack

Main Library, 15 South State Street. Open every day of the year except New Year's Day, Lincoln's Birthday, Washington's Birthday, Arbor Day, Memorial Day, July 4th, July 24th, Labor Day, Armistice Day, Columbus Day, Thanksgiving Day and Christmas Day.

HOURS

Week days, 9 a.m. to 9 p.m.

Sundays, 2 p.m. to 9 p.m.

Holidays closed.

BRANCHES

Chapman Branch, 577 So. 8th West Street

Hours—Week days, 2 p.m. to 9 p.m.

Sundays and holidays closed.

Sprague Branch, 2131 South 11th East Street

Hours—Mondays through Fridays, 2 p.m. to 9 p.m.

Saturdays, 10 a.m. to 5:30 p.m.

Sundays and holidays closed.

Spencer Branch, 776 West 1st North Street

Hours—Week days, 1:45 p.m. to 8:45 p.m.

Sundays and holidays closed.

DEPOSIT STATION

Waterloo Deposit Station, 316 Downington Avenue.

Open for circulation Mondays, Tuesdays, Thursdays and Fridays from 3 p.m. to 5:30 p.m.

January 10, 1949.

TO THE HONORABLE MAYOR AND
CITY COMMISSIONERS OF SALT LAKE CITY

Gentlemen:

In behalf of the Board of Directors of the Public Library of Salt Lake City, the annual report of the Librarian is hereby presented, together with the estimated 1949 budget for the main library and its branches.

The report is so complete that there seems no necessity for specific comment. We hope that you will find time to study it in some detail. Should you desire additional information or data, we shall be glad to supply it.

We have followed with interest the work of your special committee appointed to study Salt Lake City's expansion program. We anticipate appearing before this committee in the near future to present to them the pressing need for new and larger quarters for the City's central library.

May we take this opportunity of expressing the appreciation of the Library Board to the City Commissioners and to the City Auditor for their interest and assistance.

Respectfully,

PUBLIC LIBRARY BOARD

L. K. NICHOLSON, *President*

MRS. HOWARD C. MEANS, *Secretary*

1949 BUDGET

Salaries	\$ 90,000.00
Custodians' Salaries	12,900.00
Periodicals	480.00
Books	33,264.00
Binding and Rebinding	6,000.00
Catalog	480.00
Office Supplies	5,616.00
Employees' Insurance Fund	600.00
Pension Fund	2,160.00
Sundries	720.00
Rent	2,400.00
Periodical List	2,100.00
Fuel and Janitor Supplies	4,800.00
Insurance	2,400.00
Collecting City Taxes	1,800.00
Repairs and Renewals	4,800.00
Furniture and Fixtures	1,880.00
Equipment Fund for New Library	10,000.00
Total.....	\$182,400.00

Salt Lake City, Utah

January 1, 1949

TO THE HONORABLE BOARD OF DIRECTORS OF
THE FREE PUBLIC LIBRARY OF SALT LAKE CITY.

I herewith submit my annual report of the year ending December 31, 1948.

The library has had a very good year as shown by the circulation, which is the chief actual statistical record of the use of the facilities of the library. An increase of 43,044 is recorded in the number of books circulated throughout the system. This would seem to indicate a stabilization of population and employment in our city. This represents one of the largest increases in the history of the library, the depression year 1932 still holding top place with an increase of over 50,000.

With the increase in our appropriation this year we were able to enlarge our book budget to an amount that is standard for libraries of our class. Although we soon learned that we were not equipped to process the number of book purchases which were contemplated, many more new titles and many more copies of popular titles were added than ever before in one year. The effect of this increase in our current book stock was most noticeable in our juvenile circulation which has increased greatly throughout the whole system, in the schools and branches as well as in the Angela Ferris Room. We are steadily working on the problem of building up the stock of new books in the various subject groups in the adult collection. The response here will be more gradual but the increase in materials will be a great source of mutual satisfaction to ourselves and our patrons.

Of interest to music lovers will be our arrangement with the Utah Symphony Society, whereby they presented to us their library of complete scores of 113 works with the understanding that the Public Library add to this symphonic collection at a specified rate for the next five years. Until the library has more space this music will be housed with the Symphony Society where it may be borrowed by any registered borrower of the library.

In the early part of the year, a number of bound magazines were chosen for transfer in order to obtain more shelf space in our Reference Department. Placement of many of these volumes was made through the Rocky Mountain Bibliographical Center. This has the added feature of locating materials where they will be more used as well as giving us the badly needed shelf room.

At the time of the death of our former librarian, Miss Julia T. Lynch in April, 1943, it seemed inadvisable under then existing conditions to complete plans for a permanent memorial to her. This year we have proceeded with these plans for a plaque to her memory. As is fitting, this plaque has been placed near that commemorating Miss Joanna Sprague's long years of service.

In December, one of our Board members, Mr. Wallace F. Bennett had conferred on him the signal honor of being elected to the presidency of the National Manufacturers Association. As a result of the increased demands on his time, he has found it necessary to resign as a member of the Board. During his term of service with the library, he has shown a lively and intelligent interest in its affairs. His clear thinking and good judgment will be much missed in our administration of the library.

The Salt Lake City newspapers, realizing our need for a new central library have been especially generous in the space given to the library. Their interpretation of various phases of library activities to the general reader has elicited interest and concern in our need for adequate housing.

In September we had the pleasure of a visit from Miss Eila Wirla, a member of the staff of the Municipal Library of Helsinki. After taking a course in library science at Columbia University, Miss Wirla visited many libraries in various parts of the United States before returning to her native Finland.

CIRCULATION DEPARTMENT

MRS. EFFIE M. JACOBS IN CHARGE

The total circulation for the year from all of the library's agencies was 850,534. This represents loans of 15.7 books to all registered borrowers or nearly five books loaned for each man, woman and child in Salt Lake City. Although the largest gain was in juvenile circulation, there were noticeable gains in some nonfiction classes, such as biography and foreign language books. The only appreciable loss was in the circulation of adult fiction. There seemed to be few notable books in this field during the year.

Mrs. Grace Dobbins, who serves our out-of-town patrons, mailed out 4,957 books and 269 lesser items, making a total of 5,226 items sent to 61 towns in Utah and 24 towns in adjoining states. This far exceeds the number of books mailed in any previous year and illustrates the need for a state agency to serve the needs of patrons who have little or no local library service.

Discarded books numbering 3,057 were mailed to individuals in remote places in Utah. Those requesting our discarded titles bear the cost of transportation of materials sent.

We continue the work of providing reading matter to the five major hospitals in our city. Many new titles in light fiction have been purchased for the special use of hospital patients. This has added impetus to reading in these institutions the last few months.

REFERENCE DEPARTMENT

MRS. ORA LEE PARTHESIUS, LIBRARIAN

45,040 people visited the Reference Department in 1948. This was a gain over the preceeding year of 2,351. 43,196 questions were asked, of which 1,500 were telephone questions. March 9, a stormy day, held the record of 42 telephone questions. The Saturday after Armistice Day was the busiest day in the year with 250 questions.

The new recordak has been extensively patronized by university journalism students who are writing a "case history" of the Deseret News. The Audubon Book, the library's largest, has had its usual quota of visitors and again has been featured in the newspapers. Fifteen students and teachers from the Utah Agricultural College made a special visit to the library and the department.

The five contests of 1948 brought swarms of prize-hungry patrons to the reference room. The Tribune puzzle contest has been almost as popular as the "Walking man" and "Mr. and Mrs. Hush." Most interesting of club study programs has been the "human interest" program prepared for a radio station.

The department has been attempting to replace out-dated titles with those the patrons are consistently demanding. The "Taft-Hartley Act After One Year" has been one of the most popular.

Utah clippings have been widely used and are the best source of information for oil in Utah and such timely subjects.

Staff members have found time for special projects. Miss Oyler has completed an index to the first seven volumes of "Heart Throbs of the West" and is working on volumes 8 and 9. In addition she is writing up the history of the Salt Lake Public Library as told by the time-yellowed clippings in the Library Scrap Book. Eventually, she will transfer the more important clippings to a more modern book.

Mrs. Van Stipriann, who is herself a well known Salt Lake artist, is continuing the reference compilation of Utah artists.

The reference librarian is working on the second compilation of Utah writers to follow the one completed in 1940.

PAMPHLET SECTION

MISS BETH OYLER IN CHARGE

The pamphlet section has undergone a complete revision this year. Heretofore, the pamphlets were catalogued and shelved by the Dewey Decimal system. This system has been discarded for one which arranges the pamphlets alphabetically by subject headings. All pamphlets were changed and rearranged. The new system is a time saver. It has eliminated the necessity for catalog cards. The staff finds it much more convenient in locating material. The yearly gain of 691 pamphlets in circulation and of 361 used in the room seems to indicate that this simplified system has made more pamphlets accessible to the public.

The two student assistants in the Reference Department, Tony Tyler and Sidney Baucom, compiled bibliographies on RH blood factor, federal world government, education and state and federal aid to education. Jet propulsion is in preparation.

A number of gifts were received this year. One of note is a weekly series of pamphlets on economic affairs from the National Economic Council. James Cayais, a university student, gave the library research papers on Greece, railroads, religion, industry and agriculture commodities. Much of the material for these papers was taken from the pamphlet files.

MAP AND ATLAS SECTION

MRS. DOROTHY VAN STIPRIAAN IN CHARGE

With the object of making the public more map-conscious, bulletin board exhibits were made as stimulating as possible. Thirty-six special map displays were posted for important holidays and anniversaries, such as Memorial Day, Utah Pioneer Day, Poetry Week, Thanksgiving Day and Pearl Harbor Day.

"World News of the Week," a weekly map of current events, was subscribed to during the year. It is prominently displayed on a special stand in the reading room of the Reference Department. The display on the bulletin board usually supplements these maps.

Requests for maps of Utah are still numerous. During February there was a particularly heavy

demand from the Junior High Schools. Unfortunately, good topographical physical maps are difficult to secure.

Some hundred new maps were added to the collection during the year. Among the more outstanding were a map of the new state of Israeli, one of Berlin showing the Allied sectors, and a new historical map of the Pacific Northwest.

PICTURE DEPARTMENT

MRS. NORMA SAWYER IN CHARGE

Our picture collection is unusually complete for a library of our size. We now have 18,581 folios comprising 59,004 plates. There are many large prints of works of well-known artists. Both our patrons and out-of-town visitors express pleasure and surprise that these prints are available for home study and display.

The congestion here was relieved somewhat by one new picture file acquired late in the year. We are still without storage space for the larger prints.

We have noted increasing cooperation from borrowers in care of materials on loan. This not only preserves the pictures but saves greatly on time and mounting materials.

ANGELA FERRIS CHILDREN'S ROOM

MRS. DOROTHY W. LYON, LIBRARIAN

The result of the additional funds appropriated for the purchase of new books for the children's department is reflected in the increase in circulation. The circulation of the Angela Ferris Room during 1948 was 147,919; 43,859 fiction and 104,060 classified, a gain of 25,231 over the year of 1947. We have found that having additional copies of the popular books enables us to supply the demand and in this way keep our young patrons interested in reading. The new editions of the children's classics, with their more attractive illustrations and clearer type have made them more attractive to both parent and child. The books for the pre-school child continue to be very popular, with an increasing number of young patrons accompanied by their parents visiting the room daily. We have also noticed an increase in the circulation of books to the younger reader of the second, third and fourth grade level. The publishers have now started to produce more attractive books for the "Teenagers" and this will fill a gap that has existed between the children's department and the adult department.

Upon the resignation of Mrs. Kareen Ketterer in July, Miss Della Robinson was appointed as a

member of our staff. Miss Robinson with her previous experience with children in the school room is proving a valuable addition to the department. She is at the present in charge of the circulation records of the juvenile department. Miss Shirley Budd has taken over the distribution of books in the Pediatrics Division and the Convalescent Division of the Polio Ward at the County Hospital. The total circulation of children's books at this hospital for the year was 7,078. In addition to distributing books Miss Budd also reads or tells stories to the children when circumstances permit.

The Summer Library at the Douglas School was supervised by Miss Beda G. Nordvall and proved very successful. The total circulation of books was 2,457 for the six week period.

During the summer months books were sent to the Girl Scout Camp, Boy Scout Camp, the M.I.A. Summer Camp and two playgrounds.

9,112 books were catalogued in the children's department for the Angela Ferris Room and the children's departments of the three branch libraries.

The School Department under the supervision of Mrs. Raeola Reiter continues to gain in circulation. The circulation of library books from the schools was 125,742, a gain of 12,427 over the year 1947.

Seventeen groups of children visited the library to study the uses and advantages offered through library service.

READING ROOM FOR THE BLIND

MRS. DORIS WHITTIER IN CHARGE

The library now has 332 blind patrons who during the year borrowed 2,020 Braille and 9,624 Talking Books, making a total of 11,644 books loaned from this agency during the year. Much of the 1,178 gain represented is in the non-fiction class.

In September of this year, Mr. George A. Schwegman, Jr., the new director of the Division of Books for the Adult Blind at the Library of Congress, visited our library. He is making every effort to facilitate a closer coordination of the work of his department with that of the many lending agencies.

CATALOGUING DEPARTMENT

MISS LUCILE WRIGHT IN CHARGE

This department is so handicapped for space that the growth of library book stock depends on some relief being obtained. In spite of the necessity for frequent rehandling of books caused by the crowded quarters the 9,925 adult books of the 19,037 catalogued passed through this department. This is more than double the number catalogued in other years and calls for additional help as well as more room in which to work.

ACCESSIONING DEPARTMENT AND WORK ROOM

MISS MYRTLE M. MUIR IN CHARGE

The increased activity in this department due to the increase in number of book purchases has nearly made it burst at the seams. At times it is literally a case of standing room only.

20,125 books were accessioned during the year including 17,940 books purchased and 2,185 titles acquired by gift, binding and exchange. Most of the processing of these new books is done here. There are in addition the hundreds of books to be mended each year, along with much typing and other behind-the-scenes activities.

CHAPMAN BRANCH LIBRARY

MISS ESTHER PETERSON, LIBRARIAN

This branch had a very good year with a circulation of 75,100 books, a gain of 6,456 over the preceding year. Books were again circulated to the following schools: Riverside, Onequa, Edison, Hawthorne, and the Airbase.

Mrs. Bessie Booth, fourth-grade teacher at the Riverside School, launched a reading program whereby each student must have access to a library card, and make use of it in the public library. The children read the books, and then record them at school on a "Reading For the Year" tablet. To further interest her 109 students, Mrs. Booth has brought them to the library on many occasions.

The highlight of the year, especially for the children, was the Book Week display consisting of various book characters, prepared by the Branch staff. Whether or not this was responsible for an increase in circulation is not known, but the demand was so great that additional stock was necessary.

The Committee Room was used by the Chapman Library Club, and the Democratic Study Group, as well as for various other meetings.

Under the sponsorship of the PTA of the neighboring schools, a "Well Baby Clinic" was organized the first week in June. The clinic meets every Tuesday morning. It is under the direction of the City Board of Health.

SPRAGUE BRANCH LIBRARY

MISS AURELIA BENNION, LIBRARIAN

This has been an unusually good year at the Sprague Branch Library. The circulation for the year was 93,625, a gain of 8,857 or 10% increase over the 84,768 of last year. There was a decided gain in the circulation of books for children.

On account of the increased activity of this branch, it was found necessary to add a full time staff

member to have charge of the juvenile work. Mrs. Terry Taft filled this position from late winter until her resignation in October. Mrs. Caroline Nation now has charge of the work. This addition to the personnel has paid good dividends, not only in terms of circulation but also in satisfaction to patrons for the increased advisory service.

At the time of the Sugar House Centennial in May, this library aided the general celebration by conducting a contest called Story Book Parade, in which children represented their favorite book characters. Parents and patrons pronounced it a decided success. Prizes were given and winners took part in the Sugar House fashion show.

The City Engineering Department explored and located a leak in the flume that passes underground back of the library. Repair of this fault, which occurred about a half mile distant, removed all the surface water that had accumulated on the lot for the past year.

Meeting rooms have been used extensively by various local organizations.

The Well Baby Clinic, which has been held here for some time by the city health department, continues very popular. Appointments are being made for three months in advance.

SPENCER BRANCH LIBRARY

MRS. LYDIA WILLIAMSON, LIBRARIAN

This branch has had the pleasure of working closely with reading programs for intermediate students launched at the Jackson School by Mr. William C. Behunun. To facilitate this work a shelf of books for older children has been brought from the juvenile section to the adult library for those students who need extra practice in the reading skills. This special program greatly encourages the use of the library by other teachers and students of the school.

The circulation for the branch was 51,106 for the year, a satisfactory gain for its location where growth is definitely limited by encroachment of industrial plants.

New lights of the fluorescent type were installed in the building in February, replacing the old inadequate lighting system. These new lights and the careful care given the building and grounds by Mr. Albert J. Golder, custodian since the first of the year, has brought appreciation and favorable comment.

THE STAFF

Due to retirement and illness, there have been an unusual number of changes in the Staff this year. Miss Elsie Scheid, head of the Accessioning Department, who retired January 1, was succeeded by Miss Myrtle Muir. Miss Adah Taft, Assistant Reference Librarian, also retired at the first of the year. Miss Beth Oyler was given this position and Mrs. Dorothy van Stipriaan was employed to fill the resulting vacancy.

Miss Elsie Dickert, head cataloguer, was retired June first and Miss Lucile Wright was promoted to her position. Mrs. Flora Montgomery, Librarian at the Chapman Branch Library for twenty-three years, retired at the end of August. Miss Esther Peterson, who had been her assistant, assumed the duties of the Branch Librarian. Mrs. Eveline Foster and Miss Emma Zane, both members of the Staff for many years, have also retired. Mrs. Kareen J. Ketterer of the Angela Ferris Room resigned in July, and Mrs. Terry Taft, who was employed in the Juvenile Department at Sprague Branch Library, resigned in mid-October. Mrs. Patricia Applegate, who joined our staff in January, left in August to make her home in California.

Additions to the Staff are Mrs. Sarah Schultz, who is now at Chapman Branch, Mrs. van Stipriaan, mentioned above, Mrs. Lillian Rachele, Mrs. Mary Jane Berg, Mrs. Margaret Gurley and Miss Billie Bridge, Miss Della Robinson in the children's department, and Mrs. Caroline Nation at the Sprague Branch Library.

All Branch custodians, Mr. Joshua Selley at Spencer Branch, Mr. Jack Jensen at Sprague Branch and Mr. Alma Petersen at Chapman Branch, left active service during the year due to illness. Mr. Albert Golder has taken over the work at Spencer Branch, Mr. Olof Erickson the care of Sprague Branch and Mr. Gordon Potts is custodian at the Chapman Branch Library.

With all this change and resulting readjustments there has been no loss of efficiency in the personnel of the library staff. I appreciate very much their loyalty and energetic support of our library objectives.

The Library Board members have, as always, given very generously of their time and thought to matters of library administration. It has been a privilege to work with them.

Respectfully submitted,

ETHEL E. HOLMES,

Librarian.

RESUME OF PUBLIC LIBRARY STATISTICS

Annual Report for the Year Ending

December 31, 1948

PUBLIC LIBRARY

ETHEL E. HOLMES, *Librarian*

Population served: 180,000 (Estimated)

Free for lending.

Free for reference.

Total number of agencies: 29, consisting of a main library, 3 branches occupying separate buildings, 18 schools, 1 deposit station and 6 hospitals.

Number of days open during year (Central Library) 354

Hours open each week for lending (Central Library) 72

Hours open each week for reading (Central Library) 85

Total number of staff, 38 full time; 23 part time (including janitors).

Total valuation of library property\$642,500.00

INCREASE

Number of volumes at beginning of year.....234,344

Number of volumes added during year by purchase 17,940

Number of volumes added during year by gift and exchange 1,705

Number of volumes added during year by binding material not otherwise counted.. 330

Number of volumes found, previously reported missing 150

Number of volumes lost or withdrawn during year 3,876

Total number at end of year 250,593

Number of pamphlets at beginning of year.. 19,899

Number of pamphlets added during year.... 3,043

Number of pamphlets withdrawn during year 1,770

Total number of pamphlets at end of year.. 21,172

Number of maps added during year..... 103

Total number of maps at end of year..... 1,926

Number of plates added during year 2,352

Total number of plates at end of year..... 59,291

Number of clippings added during year..... 585

Total number of clippings at end of year.... 81,287

USE

	<i>Adult</i>	<i>Juvenile</i>	<i>Total</i>
Total recorded use	683,343	495,408	1,178,751
Total number of volumes lent for home use	405,164	445,370	850,534
Total number of volumes fiction lent for home use	214,667	244,384	459,051
Number of sets of prints lent for home use			44,459
Number of meetings in Committee Rooms,	363.		
Number of publications,	1.		

REGISTRATION

	<i>Adult</i>	<i>Juvenile</i>	<i>Total</i>
Number of registered bor- rowers during year	6,583	3,744	10,337
Total number of registered borrowers			53,513
Registration period—5 years.			
Number of periodicals (including newspapers) copies, 660; titles 588 (Main Library).			
Number of persons using library for reading and study, 323,524.			
Total figures of attendance in reading rooms,	1,912,092.		

FINANCE

RECEIPTS FROM:

Balance on hand January 1, 1948	\$ 288.68
Local taxation	167,255.93
Fines, etc.	8,727.38
Credit on 1947 tax collection.....	54,568.00
Total	\$230,839.99

PAYMENT FOR:

Books	\$ 35,080.44
Periodicals	2,286.09
Binding and rebinding	7,137.25
Salaries, library service	85,194.16
Salaries, other service	12,365.59
Taxes	1,720.42
Insurance	2,978.10
Rent	900.00
Heat	3,929.22
Other maintenance	78,787.99

Grand Total	\$230,379.26
Balance on hand January 1, 1949	\$ 460.73

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ILLINOIS

REPORT

of the

BOARD OF DIRECTORS

of the

FREE PUBLIC LIBRARY

of

SALT LAKE CITY



THE LIBRARY OF THE

FREE PUBLIC LIBRARY

Year Ending December 31st

1949

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REPORT OF THE SECRETARY OF THE FREE
PUBLIC LIBRARY OF SALT LAKE CITY FOR
THE YEAR ENDING DECEMBER 31, 1949.

DIRECTORS

JACOB A. KAHN, *President*
(Term expires 1952)

MRS. H. C. MEANS, *Secretary*
(Term expires 1950)

MRS. C. P. OVERFIELD WILFORD M. BURTON
(Term expires 1951) (Term expires 1951)

EDGAR A. BERING D. E. LAMBOURNE
(Term expires 1952) (Term expires 1950)

MRS. C. L. JACK J. EASTMAN HATCH
(Term expires 1950) (Term expires 1952)

JOHN B. MATHESON
(Term expires 1951)

LIBRARIAN

Ethel E. Holmes

ASSISTANT LIBRARIAN

Margaret E. Block

ADMINISTRATION COMMITTEE

Mr. Lambourne, *Chairman*

Mr. Burton

Mrs. Jack

FINANCE COMMITTEE

Mr. Bering, *Chairman*

Mr. Hatch

Mr. Matheson

RULES COMMITTEE

Mr. Burton, *Chairman*

Mrs. Means

Mr. Hatch

BOOK COMMITTEE

Mrs. Means, *Chairman*

Mrs. Overfield

Mr. Bering

CHILDREN'S COMMITTEE

Mrs. Overfield, *Chairman*

Mrs. Means

Mrs. Jack

Main Library, 15 South State Street. Open every day of the year except New Year's Day, Lincoln's Birthday, Washington's Birthday, Easter, Arbor Day, Memorial Day, July 4th, July 24th, Labor Day, Armistice Day, Columbus Day, Thanksgiving Day and Christmas Day.

HOURS

Week days, 9 a.m. to 9 p.m.

Sundays, 2 p.m. to 9 p.m.

Holidays closed.

BRANCHES

Chapman Branch, 577 So. 8th West Street

Hours—Week days, 2 p.m. to 9 p.m.

Sundays and holidays closed.

Sprague Branch, 2131 11th East Street

Hours—Mondays through Fridays, 2 p.m. to 9 p.m.

Saturdays, 10 a.m. to 5:30 p.m.

Sundays and holidays closed.

Spencer Branch, 776 West 1st North Street

Hours—Week days, 1:45 p.m. to 8:45 p.m.

Sundays and holidays closed.

DEPOSIT STATION

Waterloo Deposit Station, 316 Downington Avenue

Open for circulation Mondays, Tuesdays, Thursdays and Fridays from 3 p.m. to 5:30 p.m.

January 17, 1950

TO THE HONORABLE MAYOR AND CITY
COMMISSIONERS OF SALT LAKE CITY

Gentlemen:

In compliance with the provisions of the Salt Lake Public Library act, we take pleasure in submitting the annual report of the Public Library as prepared by Mrs. Ethel E. Holmes, Librarian, and her department heads.

The report being presented is so complete that no specific comment is called for but we are impelled to call your attention to the consistent increase in circulation. It seems trite to continue to impress you with the dire need for more adequate physical facilities to properly supply the services that our growing population demand and are entitled to.

In August 1949 we were compelled, due to unbearable congestion in the basement of our main building, to again acquire some outside space. We rented a room in Motor Avenue, with 2700 square feet of floor space at a monthly rental of \$150.00, plus light and heat approximately \$50.00 per month, to house and service books for the blind. This move made it necessary to purchase \$10,000.00 worth of stacks and furniture and further, to outlay for flooring and lighting, a sum amounting to approximately \$2,000.00.

We appreciate that your honorable body recognizes the situation. We feel confident that in your plans to provide for the various services our expanding and growing community should have you are placing a new library building well up on your list.

We gratefully acknowledge your interest in our activities and your whole-hearted response to our appeal for the legal limit of special appropriation for library purposes.

We assure you that we faithfully scrutinize every expenditure in our determined efforts to conserve, as much as possible of the amount allotted to us, for a special capital investment fund to augment the amount you may create for such purposes.

Respectfully submitted,

PUBLIC LIBRARY BOARD

JACOB A. KAHN, *President*

MRS. HOWARD C. MEANS, *Secretary*

1950 BUDGET

Salaries	\$ 96,000.00
Custodians' salaries	13,260.00
Periodicals	720.00
Books	32,130.00
Binding and rebinding	5,630.00
Catalog	520.00
Office supplies	5,400.00
Employees insurance fund	600.00
Pension fund	9,330.00
Sundries	720.00
Rent	2,700.00
Periodical list	2,100.00
Fuel and janitor supplies	4,800.00
Insurance	1,400.00
City taxes	1,800.00
Repairs and renewals	3,600.00
Furniture and fixtures	1,890.00
Equipment fund for new library	10,000.00
Total.....	\$192,600.00

Salt Lake City, Utah
January 1, 1950

TO THE HONORABLE BOARD OF DIRECTORS OF
THE FREE PUBLIC LIBRARY OF SALT LAKE CITY

I herewith submit my annual report for the year 1949.

The library received good dividends again this year on the additional book purchases begun at the end of 1947. We naturally have a feeling of satisfaction in the service we have given to our patrons as represented in an increase in circulation for the year of over 70,000. There was a corresponding increase in the use of reference materials in the library. Because there has been little change in our locality this past year in either working conditions or population growth, we feel that the added use is a direct result of additional materials and stock available.

The book stock now totals 262,586 volumes. 17,350 of this number were added this past year, 15,504 by purchase at a cost of \$34,219.86 and the remaining titles by gift and otherwise. It is regrettable that our overcrowded condition makes it impossible to have all these volumes directly accessible to the general public. Many of the older and less used volumes now in storage would find interested readers if they were readily at hand.

Early in the year microfilm editions of the three major local papers became available to us and by

subscribing for this service we will be able to lower our cost for these records but, what is more important, the saving of space will keep us from imminent danger of being crowded into the street by the bulky newspaper files.

The one big change of the year was the removal of the Books for the Blind to rented quarters at 167 Motor Avenue. This move was forced on us by our limited quarters and will result in more ease in operation in our service to the blind readers of this area. Much of the expense incurred was for furniture and fixtures of a permanent nature and, therefore, an asset to the library. Other improvements at the main building included refinishing the two large reading rooms and the entrance hall.

We were very much saddened in the early autumn by the loss of Mr. L. K. Nicholson, President of the Library Board. His death has removed a very sincere worker for good library service to the city. It was fortunate that we had a former president and long time member of the Board, Mr. Jacob A. Kahn, who was willing to assume the responsibility and direction of the work of this able group of trustees. Mr. John B. Matheson, City Commissioner, was named to the Board vacancy. His years of experience as a public servant will be a great asset to the development and extension of library service.

I wish to express to the Salt Lake daily papers my sincere appreciation of their continued interest in matters pertaining to the library and in the bettering of this valuable service to the community. They have emphasized the human and worth-while position of the library in the educational and recreational daily life of the city.

There were numerous small gifts to the library during the year in appreciation of the work we are doing.

Notable visitors of the year were Mr. Anders Andreason, librarian of the Public Library at Rjukan, Norway, who stopped here early in February while on an extensive visit to the United States and, in August, Miss Bertha Baumer, who has been a member of the staff of the Omaha Public Library and its librarian for the past 12 years was a welcome guest.

Further comments are entered under departments:

REFERENCE DEPARTMENT

MRS. ORA LEE PARTHESIUS, LIBRARIAN

This department gained in attendance with 46,725 patrons during the year and, although there was some decrease in the actual number of reference questions involved, considerably more material was used in the

reading room. The record day was February 23 with 315 inquiries from 306 seekers after information.

In addition to the regular work of the department there was much time spent in organizing materials for more ready reference use. Miss Beth Oyler has indexed the volumes of the New West, an old historical file. She has also transformed the Library Scrapbook into a neat and usable reference book. Work is still going forward on a supplement to the index to the Improvement Era made in 1940.

Mrs. van Stripriaan has given invaluable aid in rearranging for better use the innumerable newspaper clippings on Utah artists, musicians and writers and in many instances almost complete biographies are now available for reference purposes. Additional pamphlet materials have been compiled by various members of the staff.

The recordak continues to grow in popularity and patrons are forming the habit of bringing Library of Congress films to read on the Public Library reader. The New York Times has presented the department with a free "Memorable Pages" film, the record of thirty great events of the last hundred years as they appeared in their paper.

The State Historical Society spent several weeks during the summer checking the catalogue in order to have a better record of materials allied to their work. A steady stream of tourists has asked for data of all kinds on the City and the State. The Chamber of Commerce has been very generous in supplementing this material.

Throughout the year special exhibits were sponsored by the Astronomical Society. During National Art Week the Associated Utah Artists requested permission to display posters and examples of the activities of outstanding Utah artists. The public response to these special displays was most gratifying and it is the hope of the department that such activities may continue integrating the library more closely with the cultural life of the community.

Many fine art books were added to the department in the fall. These were acquired with the idea in mind of an enlarged department in a new library at some future day.

PAMPHLET SECTION

MISS BETH OILER IN CHARGE

There were 7,681 more pamphlets used for reference in the reading room than last year with a total of 16,740. This material is always timely and is constantly undergoing revision. During the various holidays appropriate pamphlets were conspicuously displayed in the reading room correlating and sup-

plementing as much as possible exhibits on the bulletin board.

Our pamphlet files proved to be a valuable source of information to contest addicts as well as to students and teachers. The "Tangle Towns" contest of the Salt Lake Tribune kept our vertical file material on Utah and Utah towns constantly in use as an auxiliary to the volumes of reference material on this subject. With two contests on this topic we almost see history repeating itself. 115 pamphlets compiled from newspaper clippings were a boon to these contestants.

MAP AND ATLAS SECTION

MRS. DOROTHY VAN STRIPRIAAN IN CHARGE

During 1949 the map section was completely overhauled, old maps discarded and the collection rearranged alphabetically under subject headings. As in the pamphlet section this system was found to be far more efficient than the Dewey Decimal system previously in use.

There was a gain of 857 maps circulated and of 1132 used in the room, partly due no doubt to the "Tangle Towns" contest and the Relief Society study programs.

Thirty-nine special bulletin board exhibits were displayed throughout the year.

One hundred seventy-nine new maps were prepared, several of them special exhibition maps, which aroused the interest particularly of school teachers, many of whom requested information as to where they could be obtained. The new religious maps posted during the Christmas holidays also attracted the attention of an unusual number of library patrons.

PICTURE DEPARTMENT

MRS. NORMA SAWYER IN CHARGE

The acquisition of a large map case for the filing of the large prints was a major addition to this department this past year. No longer do these items need to be stored promiscuously on the tops of other files and they are now protected from the grime and wear of unnecessary handling. These larger pictures are being reinforced with an adhesive tape along the edges to add to their life and to preserve their appearance. Another regular file was added to take care of the usual increase in plates and folios.

The circulation showed an increase for the year in the number of plates used, although there is a slight drop in the folio count.

Our stock of pictures and generous arrangement for loan of this stock brings comments of pleasure

and interest from out of town visitors, many of whom express surprise at the extent of the service.

ANGELA FERRIS CHILDREN'S ROOM

MRS. DOROTHY W. LYON, LIBRARIAN

The total circulation of books in the Angela Ferris Children's Room during the year was 186,246. Of this number 53,766 were fiction and 132,480 were classified. This was a gain of 38,327 over the year 1948. The number of parents visiting the library to obtain books for their pre-school children also continues to increase. 8,031 books were catalogued in this department for the main library and the three branch libraries.

We have received very favorable reports on our work in the Pediatrics Division of the County Hospital. 10,997 books were circulated to the children in this division during the year. We also maintain a small collection of books in the Children's Convalescent ward at the L. D. S. hospital.

Again, this year, in cooperation with the Parent-Teachers Association and the City Recreation Department, books were furnished to the Douglas School for a period of six weeks during the summer. The circulation was 2,959, with a total attendance at the story hours of 456 children.

The number of books loaned through the Salt Lake City Schools was 122,967. During the summer, under the supervision of Mrs. Raeola Reiter, these books were mended, rebound, and new titles added to the collection before they are returned to the schools for another year's use.

About 150 teachers make use of our special teachers' service. They find these collections very useful and are willing to call for and return the books themselves, sometimes at considerable inconvenience.

Twenty-two groups of children visited the library during the year. Included in these was one group of sixty children from Davis County, one group of Cub Scouts, two Girl Scout Troops and two Brownie Packs. These children were told how to use the library and of the opportunities offered by the library.

The library continues to co-operate with the Junior League, who sponsor an outstanding radio program for children over KSL every Saturday at 5 P.M.

CIRCULATION DEPARTMENT

MISS LUCILLE HARRIS IN CHARGE

This was a good year from the standpoint of circulation throughout the entire library with a total of 921,212 loans made for home use. This averages

over five books loaned to each resident of Salt Lake City. The gain continues to be most outstanding in the juvenile circulation and the Chapman and Sprague Branch libraries. In these last two agencies there is an appreciable increase in adult reading. Adult fiction registers some loss in circulation but this indicates that full employment continues and can be accepted as a good omen.

Our mailing service under the direction of Mrs. Grace Dobbins has reached record proportions with 5,930 items sent to 129 patrons in 74 localities of the region including eleven states but chiefly to our own state of Utah. The proportion of fiction mailed is small and therefore there is a relatively greater amount of reference work involved.

The circulation at the five major hospitals was 40,680 for the year, a gain of 6,584. We keep a small stock of light reading at each hospital which is supplemented with any current magazines that are obtainable.

As is our custom, upon request, we mail our discarded books to residents of Utah who are without library service. During the past year 3,466 volumes were disposed of in this manner with much appreciation by the recipients.

The rental collection has shown added life this year with the new cellophane covers over the dust jackets.

BOOKS FOR THE BLIND

MRS. DORIS WHITTIER IN CHARGE

The demands for Braille and Talking Books continue to increase and during the past year 12,888 volumes were circulated from this section of the library. This represents a gain over the previous year of 1,244. Although these figures are small compared to the total circulation, the work of selecting books for sightless and usually distant patrons is much more laborious than counter circulation of print books and entails an enormous amount of physical effort.

We believe that with the increased space at the new location both physical and reference aspects of the work will be facilitated and the frustration of finding that a needed title is in storage will be eliminated.

CATALOGUING DEPARTMENT

MISS LUCILLE WRIGHT IN CHARGE

It continues to amaze us that so much work can be accomplished in such small quarters with scarcely any space in which to move about. It seems impera-

tive that some relief be found for this condition during the coming year.

All the adult books for the library system numbering 9,881 were catalogued in this department this year. This includes the writing of nearly 33,000 cards for the various public catalogues and the filing of those cards at the main library.

ACCESSIONING DEPARTMENT AND WORK ROOM

MISS MYRTLE M. MUIR IN CHARGE

There is little change in the activities in this department. Books come and books go but there are always great quantities of them here at almost any time of the day or month.

In addition to those needing repair there were 17,350 volumes processed here during the year. These were mostly new titles but with a few replacements and gifts of usable old titles interspersed at intervals.

CHAPMAN BRANCH LIBRARY

MISS ESTHER PETERSON, LIBRARIAN

The Chapman Branch has had an exceptionally good year with a circulation of 89,516, a gain of 14,416 over the previous period. 487 new borrowers were registered through this branch during the year.

This library is used for many activities in the community life with the regular meetings of the Chapman Branch Club, the Democratic Study Club and the Well Baby Clinic which meets regularly under the supervision of the City Board of Health.

Seven of the schools located in this area make constant use of the library facilities and frequently come in class groups to do so.

The lawn, which is extensive at this location and which was in somewhat poor condition from weed invasion and the dumping of extraneous material on the parking, is now in fine condition again through the special efforts of the custodian.

SPRAGUE BRANCH LIBRARY

MISS AURELIA BENNION, LIBRARIAN

The Sprague Branch, which is located in Sugar House, on the edge of the city's most rapidly growing suburban area, has had one of the best years of its history.

The circulation for the past twelve months amounted to 106,666 an increase of 13,041 spread over all phases of the work but chiefly in the juvenile section.

The committee room has been active with meetings held by such groups as the Chamber of Commerce, Democratic Women, American League Auxiliary and Bowlers League. Art classes find it an advantageous place in which to work.

As in the previous year, this branch participated in the Annual Sugar House Founder's Day celebration. A book parade was held and the two young people who gave the best representations of characters in these books appeared in the style show on the Plaza.

We are much indebted to the Shade Tree Department for clearing the grounds of three dead trees that were killed by stagnant water accumulated there last year.

SPENCER BRANCH LIBRARY

MRS. LYDIA WILLIAMSON, LIBRARIAN

During the year 1949, the John D. Spencer Branch has benefitted materially from the new Rose Park residential section in the northwest part of the city, having gained a noticeable number of patrons therefrom.

The increase in circulation of 4,193 with a total for the year of 55,299 has proved very satisfactory for this northwest portion of the city.

Our most interesting project during the past year has been the selection and placing on a table books having to do with all phases of early American history, including biography, for the intensive study by the seventh and eighth grades of the Jackson School, under the direction of their interested teacher. Easy access to these books has awakened an interest that seems to carry over into other reading.

THE STAFF

Few changes have occurred in the personnel during the year. Mrs. Caroline Nation, Children's Librarian at Sprague Branch Library resigned in June and Miss Stella Cozacos who had been a part time employee there was given the full time position. At Main Mrs. Effie M. Jacobs, Head of the Circulation Department retired January 1st. Miss Lucille Harris was given charge of the department. Mrs. Lulu Burton was then employed to fill the resulting vacancy. Miss Billie Bridge of the Circulation Department resumed her studies at the University with the beginning of the school year and was transferred to a part time position. Mrs. Marilyn Fellows was obtained to complete the staff.

The staff as a whole and individually have continued their efforts to give outstanding service to

our patrons. Their spirit of enterprise and cooperation is a great satisfaction.

The Library Board members have given generously of their time and thought to matters of library concern. It has been a pleasure and a privilege to work with them.

Respectfully submitted,

ETHEL E. HOLMES,
Librarian.

RESUME OF PUBLIC LIBRARY STATISTICS

Annual Report for the Year Ending
December 31, 1949

PUBLIC LIBRARY

ETHEL E. HOLMES, *Librarian*

Population served: 180,000 (Estimated).

Free for lending.

Free for reference.

Total number of agencies: 31, consisting of a main library, 3 branches, occupying separate buildings, 1 annex, 19 schools, 1 deposit station and 6 hospitals.

Number of days open during year (Central Library) 351

Hours open each week for lending (Central Library) 72

Hours open each week for reading (Central Library) 85

Total number of staff, 39 full time; 23 part time (including janitors).

Total valuation of library property \$679,000.00

INCREASE

Number of volumes at beginning of year.....250,593

Number of volumes added during year by purchase 15,504

Number of volumes added during year by gift and exchange 1,445

Number of volumes added during year by binding material not otherwise counted 254

Number of volumes found, previously reported missing 147

Number of volumes lost or withdrawn during year 5,355

Total number at end of year.....262,588

Number of pamphlets at beginning of year.... 21,172

Number of pamphlets added during year..... 3,330

Number of pamphlets withdrawn during year 2,044

Total number of pamphlets at end of year.... 22,458

Number of maps added during year..... 179

Total number of maps at end of year..... 2,105

Number of plates added during year.....	2,164
Total number of plate at end of year.....	61,455
Number of clippings added during year.....	482
Total number of clippings at end of year....	79,748

USE

	<i>Adult</i>	<i>Juvenile</i>	<i>Total</i>
Total recorded use	711,031	572,976	1,284,007
Total number of volumes lent for home use	451,387	469,825	921,212
Total number of volumes fiction lent for home use	202,820	272,660	475,480
Number of sets of prints lent for home use	43,019		
Number of meetings in Committee Rooms,	323.		
Number of publications,	1.		

REGISTRATION

	<i>Adult</i>	<i>Juvenile</i>	<i>Total</i>
Number of registered bor- rowers during year....	7,361	3,591	10,952
Total number of registered borrowers			53,316
Registration period—5 years.			
Number of periodicals (including newspapers) Copies 663; Titles 600 (Main Library)			
Number of persons using library for reading and study, 362,795.			
Total figures of attendance in reading rooms, 2,123,696.			

FINANCE

RECEIPTS FROM:

Balance on hand January 1, 1949.....	\$ 460.73
Local taxation	180,055.82
Fines, etc.	9,006.56
Total	\$189,523.11

PAYMENT FOR:

Books	\$ 34,219.86
Periodicals	2,712.47
Binding and rebinding	6,091.99
Salaries, library service	89,391.79
Salaries, other service	12,303.19
Taxes	1,704.40
Insurance	2,429.20
Rent	1,533.87
Heat	4,356.79
Other maintenance	34,684.60
Grand total	\$189,428.16
Balance on hand January 1, 1950	\$ 94.95

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REPORT

OF THE
BOARD OF DIRECTORS
OF THE
FREE PUBLIC LIBRARY
OF
SALT LAKE CITY



YEAR ENDED DECEMBER 31st

1950

REPORT OF THE SECRETARY OF THE FREE PUBLIC LIBRARY OF SALT LAKE CITY FOR THE YEAR ENDING DECEMBER 31, 1950.

DIRECTORS

JACOB A. KAHN, *President*
(Term expires 1952)

MRS. H. C. MEANS, *Secretary*
(Term expires 1953)

MRS. C. P. OVERFIELD (Term expires 1951)	WILFORD M. BURTON (Term expires 1951)
EDGAR A. BERING (Term expires 1952)	D. E. LAMBOURNE (Term expires 1953)
MRS. C. L. JACK (Term expires 1953)	J. EASTMAN HATCH (Term expires 1952)

JOHN D. RICE
(Term expires 1951)

LIBRARIAN

ETHEL E. HOLMES

ASSISTANT LIBRARIAN

MARGARET E. BLOCK

ADMINISTRATION COMMITTEE

Mr. Lambourne, *Chairman*

Mr. Burton

Mrs. Jack

FINANCE COMMITTEE

Mr. Bering, *Chairman*

Mr. Hatch

Mr. Rice

RULES COMMITTEE

Mr. Burton, *Chairman*

Mrs. Means

Mr. Hatch

BOOK COMMITTEE

Mrs. Means, *Chairman*

Mrs. Overfield

Mr. Bering

CHILDREN'S COMMITTEE

Mrs. Overfield, *Chairman*

Mrs. Means

Mrs. Jack

MAIN LIBRARY, 15 South State Street.

Hours—Week days, 9 A.M. to 9 P.M.

Sundays, 2 P.M. to 9 P.M.

Holidays closed.

CHAPMAN BRANCH, 577 South 8th West Street

Hours—Week days, 2 P.M. to 9 P.M.

Sundays and Holidays closed.

SPRAGUE BRANCH, 2131 South 11th East Street

Hours—Mondays through Fridays, 2 P.M. to 9 P.M.

Saturdays 10 A.M. to 5:30 P.M.

Sundays and Holidays closed.

SPENCER BRANCH, 776 West 1st North Street

Hours—Week days, 1:45 P.M. to 8:45 P.M.

Sundays and Holidays closed.

BOOKS FOR THE BLIND, 167 Motor Avenue.

Hours—Mondays through Fridays, 9 A.M. to 5 P.M.

Saturdays 9 A.M. to 1 P.M.

Sundays and Holidays closed.

Waterloo Deposit Station, 316 Downington Avenue.

Open for circulation Mondays, Tuesdays, Thursdays,
and Fridays from 3 P.M. to 5:30 P.M.

February 3, 1951.

TO THE HONORABLE MAYOR AND CITY
COMMISSIONERS,
CITY AND COUNTY BUILDING
SALT LAKE CITY, UTAH

Gentlemen:

It is our pleasure to submit the annual report of the Salt Lake City Public Library for the year 1950.

The detailed information contained in the report of Mrs. Ethel Holmes, Librarian, the branch librarians and the department heads is so complete that comment seems unnecessary.

The financial statement discloses that our expenditures for the year were \$44,913.17 more than our receipts from taxes and fines but, as per the foot note on the financial report, due to a change in Salt Lake City's policy of prior years, wherein we received all tax monies in the current year, in 1950 only the amount collected was credited to us and the balance will be credited as collected in 1951.

Inasmuch as we called attention to our cramped conditions in our letter of January 27th to your honorable body, we feel it would be repetitious to refer to it again. We wish it were possible for each of you to favor us with a visit at your convenience and see for yourselves how really handicapped we are for lack of space and facilities to properly serve our fast-growing community.

We cannot adequately express our appreciation to you for your continued cooperation in providing us with the legal limit of assessment for library purposes.

Our board, librarian and staff are faithfully vigilant in every phase of expense and exercise every possible economy in trying to create a fund that can be used some time toward equipment for a new main library building.

Respectfully submitted,

PUBLIC LIBRARY BOARD

By Mr. Jacob A. Kahn,
President

By Mrs. Howard C. Means,
Secretary

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PROPOSED BUDGET OF THE FREE PUBLIC
LIBRARY FOR THE YEAR 1951

Salaries	\$107,280.00
Custodians' Salaries	14,400.00
Periodicals (Minor)	720.00
Books	32,400.00
Binding and Rebinding	3,780.00
Catalogue	600.00
Office Supplies	5,400.00
Employees' Insurance Fund	600.00
Pension Fund	9,600.00
Sundries	720.00
Rent	2,700.00
Periodical List	2,100.00
Fuel and Janitor Supplies	4,800.00
Insurance	1,200.00
Collecting City Taxes	1,800.00
Repairs and Renewals	4,100.00
Furniture and Fixtures	2,400.00
Equipment Fund for New Library.....	3,000.00
Total	\$197,600.00

Salt Lake City, Utah,
January 1, 1951.

TO THE HONORABLE BOARD OF DIRECTORS OF
THE FREE PUBLIC LIBRARY OF SALT LAKE CITY

With the turn of events of the last few months, we find our own nation and the world entering upon a new era of history which will have a profound effect upon our people and our institutions. The inevitable need for individual understanding of the impact of these conditions on modern living creates especial problems for educational institutions like libraries. Our public library, as all public libraries, today faces a new challenge to its staff and to its material resources of printed record to provide information and facts for the men and women in the community which it serves, provide reliable instruction to those going into the nation's defense organizations and to help the civilian remaining at home to adapt his personal attitudes to the necessity of the times. We approach this challenge with an earnest desire to serve in the best way possible with the resources at our command.

During this last year children and adults, students and teachers, men and women in business and the professions, as well as the lay reader have borrowed thousands of books for home use. The circulation reported was over five per capita and, although not spectacular, was an increase of about 6% over the number of books loaned in the year 1949. In ad-

dition there is the vast amount of unrecorded use of materials for recreation and research in various reading rooms of the main library and its branches.

The work program at the central building was much improved this year by moving the Acquisitions Department and the Cataloging Department to newly renovated quarters in the basement. These departments are not only in closer relationship to each other but the larger space, more shelf room and better lighting all facilitate the work concerned. This change also relieved the strain in the former quarters and made it possible for us to remove two desks from the main floor reading room.

During the year we were forced to vacate storage space in the old Chamber of Commerce Building at 32 Exchange Place. New quarters for book storage were found at 51 South State Street. Although the moving was expensive and tedious, the location of these books so near the central building has proved a great convenience.

In April Mr. John B. Matheson resigned from the Library Board to be stationed in Louisville, Ky. We shall miss his keen insight and intelligent suggestions in library affairs. Mr. John D. Rice, a local attorney, was appointed to fill the vacancy. His wide civic interests and knowledge of municipal matters make him a valuable addition to the Board.

The excellent cooperation of the newspapers and radio stations of Salt Lake has kept the people of the city aware of the many services that the libraries have to offer them.

Excerpts from the reports of various departments follow:

ANGELA FERRIS CHILDREN'S ROOM

MRS. DOROTHY W. LYON, LIBRARIAN

With the increasing number of attractive books published for children we find that one of the outstanding results of our service this year is the number of new patrons, both young and old, visiting the room. The books are not only checked out by children of various ages, but also by busy parents who find reading their children to sleep to be a very satisfactory practice. Artists looking for a background for their work use our children's books. We also have noticed an increased number of high school students using the room this year.

The circulation from this department during the year 1950 was 225,611: 125,888 fiction and 98,723 classified, a gain of 39,365 over the year 1949. The most popular classes are biography, travel and animal stories, with mystery, sports and Bible stories next in demand. On March 11, 1950, we had the largest daily circulation ever recorded in the Angela Ferris Room, a total of 1,414.

The combined circulation of books to the Salt Lake Schools was 123,520, a gain of 553 over the year 1949. Two new schools, Dilworth and Bonneville, were added to our list, both located some distance from available library service.

The City Recreation Department co-operated again this year in maintaining a summer library at the Douglas School. Miss Beda G. Nordvall supervised this depository and reported a total circulation of 2,289 books and a total attendance at her story hour of 361.

The circulation of books at the Pediatrics Department of the Salt Lake County Hospital was 11,117. Staff members engaged in this work not only distribute books but also read stories to the children whenever possible.

7,841 children's books were cataloged in the Angela Ferris Room for the main library and the three branch libraries.

The thirty-second annual Book Week brought many visitors to our room to examine new books on display and to get suggestions for Christmas buying.

REFERENCE DEPARTMENT

MRS. ORA LEE PARTHESIUS, LIBRARIAN

The Reference Department with a total attendance of 47,576, had a gain of 850; also a gain of 3,259 magazines circulated. As in previous years, there were more patrons and more questions in February: 5,585 people; 4,930 questions. The record number of magazines was circulated in March.

Miss Beth Oyler is continuing to index Heart Throbs of the West as new volumes appear, and has an excellent start on the Millenial Star Index. Mrs. La Munyan is indexing the Relief Society Magazine files. These indexes have been needed for many years. Mrs. Van Stipriaan made reference copies of the thesis of Delbert W. Smedley of the University of California, on Mormon art. The supplement to the Improvement Era index is completed and ready to be bound. The Utah clipping file has been inventoried and rearranged. Hundreds of out-dated clippings were discarded.

But the most ambitious project of the year has been the withdrawal of those periodical files that, having out-lived their usefulness, were crowding the shelves, and with the resulting much needed space we will be able to arrange the remaining files more effectively.

Contests this year have not reached the frenzy stage, but high school students discovered the recordak during the fall and swarmed around it for a week, writing about the Civil War from the old Deseret News. Later, 150 or more high school students focused their attention on the Book Review

Digest and their yearly book review assignments for ten days.

The Good Samaritan of the year presents us regularly with the day's newspaper for current clippings.

Though a somewhat erratic year for circulation, people of all ages retained the habit of visiting the reference room in all sorts of weather.

PAMPHLET SECTION

MISS BETH OYLER IN CHARGE

Patrons have discovered that current material can be had in pamphlet form. Indicating the trend of the times, pamphlets on world problems, the United Nations and communism were asked for more consistently. New pamphlets containing latest information on the atomic bomb, civil defense and dianetics were added to the files.

The collection of Utah pamphlets was renovated this year. An inventory was taken, and all torn and mutilated copies were discarded. More shelving space was made available by discarding the old, cumbersome wooden boxes and replacing them with new, regular pamphlet containers. These have been newly labeled, convenient for use.

There were no exhaustive contests or critical debates this year to swell the circulation but the pamphlets filled a vital need for timely material on a wide range of subjects.

MAP SECTION

MRS. WINNIE LAMUNYAN IN CHARGE

There have been no special changes in the map department during 1950. The new system with alphabetical subject headings adopted last year has proved to be very satisfactory.

The United States Geological Survey maps, a fairly large collection, have been worked over and placed on a rack which makes them more accessible.

A number of new pictorial maps have been added. These always create interest when displayed. Maps from different cities are being added to the collection. These have been obtained free by writing to the various Chambers of Commerce, who have co-operated generously.

The interest in religious maps continues as in the past. One patron asked permission to take maps to Florida where he taught a Bible study class during the Christmas holidays.

Although there were no Tangle Town contests to stimulate the use of maps as in the previous year, the circulation of 1,194 maps with 1,522 used in the room showed worthwhile use of materials in this section.

PICTURE DEPARTMENT

MRS. DOROTHY VAN STIPRIAAN IN CHARGE

In the Picture Department there are still adjustments to be made and certain problems to be solved, mainly that of space. Consequently, one of the chief tasks undertaken was that of making an inventory, which is still in progress and will be for some time to come. The picture collection is in very good order, aside from the inevitable number of plates the worse from year and tear over the years.

An attempt has been made to find wall space to display the really outstanding collection of fine art prints, which has apparently aroused the interest of the public considerably and spurred circulation. From the many inquiries received in the department regarding the organization of picture collections, it is evident that schools and churches are installing their own visual aid collections, which is no doubt the main reason for the slight drop in our own circulation.

Several outstanding art books have been added to the shelves during the year, which have been greatly appreciated by the various artists using the department.

During the Christmas holidays a special foreign doll exhibit was displayed in the department. It is planned to continue exhibits of unusual interest from time to time throughout the coming year. The Picture Department was asked to also take charge of the exhibits in the Reference Department.

All in all, the Department is looking forward to an interesting future and the continued interest and support of its patrons.

CIRCULATION DEPARTMENT

MISS LUCILLE HARRIS IN CHARGE

The number of books loaned this past year shows a very satisfactory increase in the use of library facilities. The gain was 57,755 with a total circulation of 978,967. This continues the trend of an increased proportion of children's books loaned. The shifting of population toward the south and southeast portions of the city has resulted in larger circulations than ever recorded at the Chapman Branch and Sprague Branch libraries, not excluding the depression years of the early thirties.

Use of the library through our mailing service continues to grow and may necessitate the establishment of fees to be charged non-resident borrowers. Mrs. Grace Dobbins, who has charge of this work, sent out 7,446 items by post this past year, a gain of 1,949. Although books sent out were to individuals in 12 states, the great majority of the 125 patrons served were in our own State of Utah.

Undelivered magazines are no longer available

at the Post Office for hospital circulation. In spite of this curtailment of our source of supplies, 39,351 books and magazines were loaned through our hospital service.

Our rental section has shown a very comfortable credit this year in spite of the fact that convenient commercial loan departments and pocket books have taken a decided toll from our general fiction circulation.

Waterloo Deposit Station at 316 Downingtown Avenue, under the supervision of Mrs. Josephine Tracy, loaned 12,557 books during 1950. This neighborhood outlet, though patronized chiefly by children and young people, performs a very definite service in the area in which it is located.

BOOKS FOR THE BLIND

MRS. DORIS WHITTIER IN CHARGE

The rented location at 167 Motor Avenue continues to be a great asset in our service to the blind. The book stock in this section which is chiefly furnished by the Library of Congress now numbers 13,036. The circulation for the past year was 15,563, a gain of 2,675, necessitating the employment of additional help in order to keep the service up to its usual high standard.

CATALOGING DEPARTMENT

MISS LUCILLE WRIGHT IN CHARGE

The work conditions in this department were bettered greatly by its removal to larger quarters prepared in the basement.

In addition to the 8,455 adult books classified and cataloged here this past year, work has been inaugurated on a catalogue for the library staff which will remove the need for using the public catalogue in busy seasons.

ACQUISITIONS DEPARTMENT

MISS MYRTLE M. MUIR IN CHARGE

The transfer of this department to the space formerly occupied by the Books for the Blind has simplified the receiving and processing of new books. The shelves are constantly bright with new titles. Altogether, 17,500 books were added to the stock this past year either through gift or purchase. This department also has charge of the repair of hundreds of adult books each year.

CHAPMAN BRANCH LIBRARY

MISS ESTHER PETERSON, LIBRARIAN

The year of 1950 proved to be one of full harvest for the Chapman Branch Library. The total circula-

tion was 104,696, over the 89,516 of the previous year, showing a gain of 15,180, the largest number of loans ever recorded at this location.

The increase in circulation was mostly juvenile, due to the many schools served by the library. Another factor which brought the circulation higher was the Book Week display. Seven hundred students from the Hawthorne School visited the library to hear the story of the display, and to learn about the origin of the library and its function in the community. Classes from the Riverside School also visited the library to see and hear about the display.

Lois S. Roylance replaced Sarah Schultz as assistant in October.

The committee room was used by the Chapman Civic Club, by the Democratic Study Club, and by the Well Baby Clinic, whose aim is to make sure that healthy babies stay happy babies.

Considerable damage was done to the basement floors when a broken pipe caused the water to run all night. Repair was finally completed at the year's end.

The staff is now enjoying the use of hot water at all times since the installation of the new electric water heater.

All in all, this library has enjoyed a very successful year.

SPRAGUE BRANCH LIBRARY

MRS. HANNAH M. NAFFZIGER, LIBRARIAN

The Sprague Branch continues to show an increase with a total of 117,708 books, magazines and pictures circulated during the year. This is a decided increase over the peak year of 1932 and a gain of 11,042 over last year. The juvenile department's share of this gain was 7,184 with a circulation of 60,513. We find that a worthwhile number of university students use this branch for reference and research.

Relief was brought to the crowded shelves by bringing two counter height book cases from the store room and placing them to the right and left of the main charging desk. These added cases combined with a new coat of contrasting paint given the central portion of the reading room floor, gives the interior a very attractive, inviting appearance.

Mrs. Aurelia B. Cahoon, who has been at the Branch for over ten years and librarian there since 1942, retired this December after twenty-six years of service in the Salt Lake Library system. Mrs. Hannah Naffziger, who has been assistant at the branch for eight years, will take over the helm and the local patrons will have the satisfaction of a familiar face in charge.

The Well Baby Clinic continues to meet here each Tuesday morning and has appointments for several weeks ahead.

Other groups who used the meeting rooms were the Sugar House Chamber of Commerce, Alcoholics Anonymous, the Democratic Women and the Sugar House Business and Professional Women.

SPENCER BRANCH LIBRARY

MRS. LYDIA WILLIAMSON, LIBRARIAN

The location of this library in a somewhat limited residential section makes for an especially close relationship between librarian and patron which is satisfactory and desirable. The circulation for the year was 53,753. As is usual, more than half of these loans were from the juvenile section. An increase in the use of adult classified books was gratifying.

Mrs. Jay Myrut, a patron and former employee of this branch, highlighted the interest in Book Week with a display of representatives of story book characters centered about the Old Woman Who Lived in the Shoe. Each afternoon during the week she told stories accenting the characters represented.

Silhouettes depicting scenes and figures of people common at the time of the Nativity were arranged at the large high windows during the Christmas season. They received much favorable comment and were very effective when outlined by the lights at night.

THE STAFF

There was more than the usual number of changes in the full time staff during the year, three by retirement. At the end of June, Mrs. Frances Dalby, a member of the Circulation Department, retired after some twenty-one years' service. In September, Mrs. Norma Sawyer, who had been in charge of the Picture Department since 1943, retired for a much-needed rest and to devote her time to personal affairs. As mentioned above, Mrs. Aurelia B. Cahoon retired in mid-December. Others who have resigned during the year are Mrs. Sarah Schultz, assistant at the Chapman Branch Library, and Mrs. Jane Berg from the Circulation Department. Additions to the staff were Mrs. Margaret Shepherd, Mrs. Joan Fuguel, Mrs. Shirley Budd, Mrs. Lois Roylance and Miss Marilyn Nelson.

These changes have in no way affected the unity of the Staff in their devotion to the field of library work and their interest in the needs of our patrons which is the essential core of good library service.

The members of the Library Board, although extremely busy with their own affairs, have given generously of their time and ability to matters pertaining to the institution and its problems. It is inspiring to have their support and encouragement.

Respectfully submitted,

ETHEL E. HOLMES,
Librarian.

RESUME OF PUBLIC LIBRARY STATISTICS

Annual Report for the Year Ending
December 31, 1950

PUBLIC LIBRARY

ETHEL E. HOLMES, *Librarian*

Population served 181,900.

Free for lending.

Free for reference.

Total number of agencies 31, consisting of a main library, 3 branches, occupying separate buildings, 1 annex, 19 schools, 1 deposit station and 6 hospitals.

Number of days open during year (Central Library) 351

Hours open each week for lending (Central Library) 72

Hours open each week for reading (Central Library) 85

Total number of staff, 39 full time; 24 part time (including janitors).

Total valuation of library property, \$679,000.00.

INCREASE

Number of volumes at beginning of year.....262,588

Number of volumes added during year by purchase 15,329

Number of volumes added during year by gift and exchange 1,670

Number of volumes added during year by binding material not otherwise counted 370

Number of volumes found, previously reported missing 131

Number of volumes lost or withdrawn during year 6,670

Total number at end of year.....273,418

Number of pamphlets at beginning of year.... 22,458

Number of pamphlets added during year..... 2,898

Number of pamphlets withdrawn during year 1,694

Total number of pamphlets at end of year.... 23,662

Number of maps added during year..... 226

Total number of maps at end of year..... 1,977

Number of plates added during year..... 1,627

Total number of plates at end of year..... 60,977

Number of clippings added during year..... 148

Total number of clippings at end of year.... 44,389

USE

	<i>Adult</i>	<i>Juvenile</i>	<i>Total</i>
Total recorded use..	720,561	649,559	1,370,120
Total number of volumes lent for home use	451,787	527,180	978,967
Total number of volumes fic- tion lent for home use	217,770	355,113	572,883
Number of sets of prints lent for home use	39,524		
Number of meetings in Committee Room, 232.			
Number of publications, 1.			

REGISTRATION

	<i>Adult</i>	<i>Juvenile</i>	<i>Total</i>
Number of registered bor- rowers during year	7,048	3,960	11,008
Total number of registered borrowers			53,978
Number of periodicals (including newspapers) copies 661; titles 608 (Main Library).			
Number of persons using library for reading and study, 391,153.			
Total figures of attendance in reading rooms, 2,220,222.			

FINANCE

RECEIPTS FROM:

Balance on hand January 1, 1950.....	\$ 94.95
Local Taxation	123,780.15
Fines, etc.	9,262.57
Total	\$133,137.67
*Deficit January 1, 1951	\$ 44,913.17

PAYMENT FOR:

Books	\$ 31,831.23
Periodicals	2,817.83
Binding and rebinding	3,520.37
Salaries, library service	92,580.48
Salaries, other service	12,914.05
Taxes	987.55
Insurance	2,284.69
Rent	2,700.00
Heat	4,350.18
Other maintenance	24,064.46
Grand Total	\$178,050.84

*Due to a change in Salt Lake City Corporation's accounting practices, the full amount of the 1950 tax due the library was not received until after January 1, 1951.

